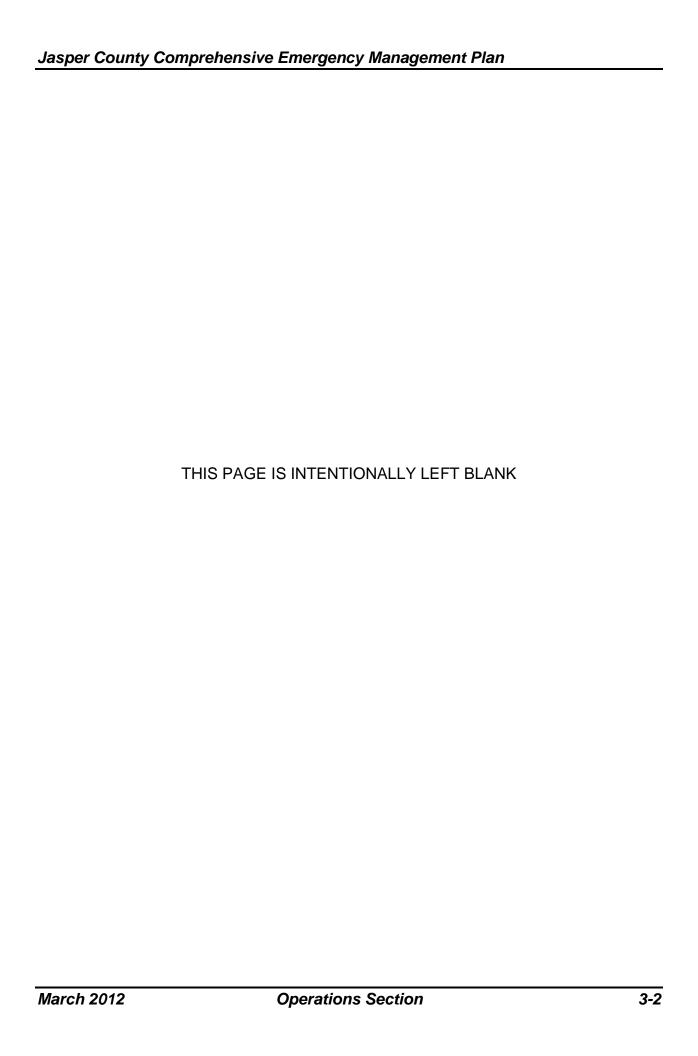# Operations Section

The Operations Section consists of the following emergency support functions: Public Information, Communications and Warning, Information and Planning, and Resource Support.   These emergency support functions directly coordinate the Emergency Operations Center and support requests from other emergency support functions.

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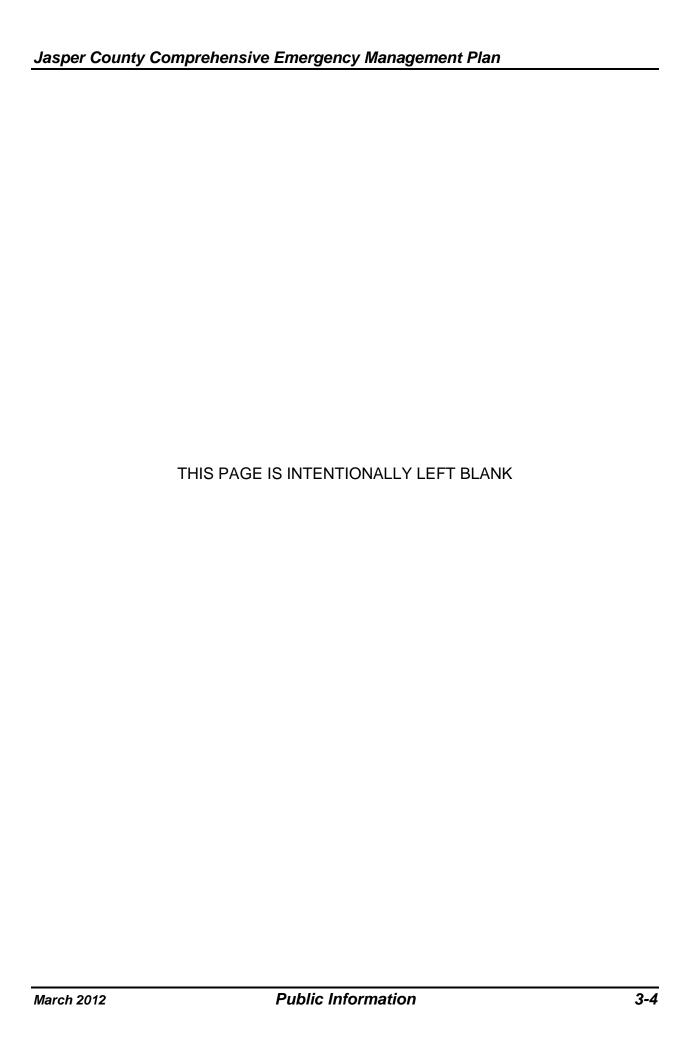
Public Information
Emergency Support Function

Primary Coordinating Agency: Jasper County Sheriff's Dept.
Jasper County Commissioners

Support Agencies:
- Jasper County Government/Board of Commissioners Public Information Officer
- Jasper County Highway Department Public Information Officer
- Jasper County Hospital Public Information Officer
- Demotte Police Department Public Information Officer
- Keener Township Fire and Ambulance Public Information Officer
- Remington Police Department Public Information Officer
- Rensselaer Fire Department Public Information Officer
- Rensselaer Police Department Public Information Officer
- Southern Jasper County Fire and Ambulance Public Information Officer
- Steinke Ambulance Service Public Information Officer
- Wheatfield Fire and Ambulance Public Information Officer
- Wheatfield Police Department Public Information Officer

The Public Information Emergency Support Function provides information to the public during a major disaster or emergency and supports local government by coordinating media and public response before, during, and after an emergency or disaster.

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Public Information

√	Mitigation Task	Resource
1	Identify critical media facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions could be taken to prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for utilization in completing the emergency support function's goals and objectives.	All Support Agencies
4	Identify areas where public education programs are needed.	All Support Agencies
5	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Identify requirements for the emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
7	Identify emergency support function-specific training requirements.	All Support Agencies
8	Identify locations for media briefings.	Jasper County Sheriff's Department
9	Identify spokespersons from each County agency to interface with the media.	All Support Agencies
10	Identify requirements for scripted news releases, public notices, and awareness bulletins.	All Support Agencies
11	Identify requirements for rumor control inquiries.	All Support Agencies

Public Information

√	Preparedness Task	Resource
1	Develop standard operating procedures as well as other plans and procedures necessary for the emergency support function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct awareness and procedural training and exercise programs for emergency support function personnel, which address the dissemination of information to the public.	Jasper County Government/ Board of Commissioners Public Information Officer
3	Coordinate with the other emergency support functions to develop public education programs.	All Support Agencies
4	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Develop an emergency support function manpower list, delineating specialized skills of personnel to include identification of staff for press conferences.	All Support Agencies
6	Develop equipment lists, as required.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Obtain locations for media briefings.	Jasper County Sheriff's Department
10	Confirm availability of Joint Information Center sites.	Jasper County Sheriff's Department
11	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies

√	Preparedness Task	Resource
12	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the Joint Information Center.	All Support Agencies
13	Develop and maintain an accurate media contact list.	All Support Agencies
14	Develop procedures for rumor control inquiries.	All Support Agencies

Public Information

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency and Jasper County Sheriff's Department
2	Activate the Public Information Emergency Support Function Primary Coordinating and Support Agencies, based on incident assessment.	Jasper County Emergency Management Agency and Jasper County Sheriff's Department
3	Obtain a status report on all County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning emergency support function field operations and activities.	All Support Agencies
5	Activate the Media Room.	Jasper County Sheriff's Department
6	Provide technical assistance, as requested.	All Support Agencies
7	Provide public information officer support to other emergency support functions, as needed.	All Support Agencies
8	Provide situation reports of the Public Information Emergency Support Function activities to Emergency Operations Center supervisor, as required.	All Support Agencies
9	Attend briefings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing communications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Information Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
13	Conduct media briefings on a regularly scheduled basis.	All Support Agencies
14	Maintain a web page for incident updates, using multimedia capabilities.	
15	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
16	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency

√	Response Task	Resource
17	Activate rumor control procedures.	All Support Agencies
18	If the Federal Bureau of Investigation's Joint Information Center is activated, send a Public Information Emergency Support Function representative to that location.	Jasper County Commissioners
19	Coordinate with the other emergency support functions and State/Federal agencies to develop progress reports and other public information releases concerning the response, investigative, and consequence management actions being taken to alleviate and end the situation.	All Support Agencies
20	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Public Information

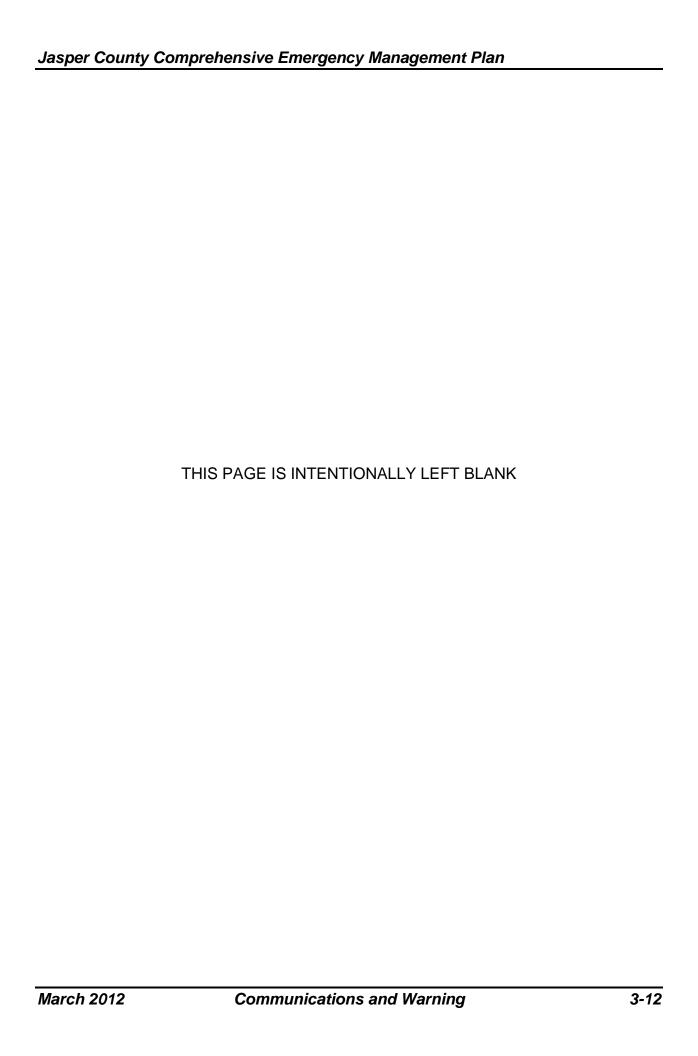| √	Recovery Task	Resource
1	Coordinate with appropriate agencies to deactivate the Joint Information Center.	All Support Agencies
2	Prepare appropriate After-Action Reports.	All Support Agencies
3	Disseminate information on recovery programs or available disaster assistance programs.	Jasper County Emergency Management Agency
4	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Communications and Warning
Emergency Support Function

Primary Coordinating Agency: Jasper County Sheriff's Department

Support Agencies:

- Jasper County 9-1-1 Communications Center
- Rensselaer City 9-1-1Communications Center
- Jasper County Emergency Management Agency

This emergency support function is responsible for the timely and accurate dissemination of critical information to the majority of the response and operations personnel that would be active in managing an emergency or disaster. Information such as severe weather or any changes to ongoing situations would be types of information provided, but sounding community sirens or warning devices would also be necessary during certain situations.

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Communications and Warning

√	Mitigation Task	Resource
1	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
2	Investigate new technology and procedures for communications between and among field and Emergency Operations Center personnel.	All Support Agencies
3	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
4	Identify areas where public education programs are needed for identifying hazards and recognizing warnings of potential or actual hazards or incidents.	All Support Agencies
5	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Identify sources of resources for primary and back up communications equipment.	All Support Agencies
7	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
8	Identify emergency support function-specific training requirements.	Jasper County 9-1-1 Communications Center

Communications and Warning

√	Preparedness Task	Resource
1	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
2	Develop and maintain a Communications and Warning Emergency Support Function manpower list, delineating specialized skills of personnel.	All Support Agencies
3	Develop and maintain sections in standard operating procedures and other plans and procedures necessary for the Communications and Warning Emergency Support Function and assist Support Agencies in developing their standard operating procedures.	All Support Agencies
4	Develop and maintain resource and equipment lists.	All Support Agencies
5	Maintain personnel and equipment certifications.	All Support Agencies
6	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
7	Develop and maintain a telephone directory of all emergency support functions, including other jurisdictions and agencies that may be involved in an emergency.	Jasper County Emergency Management Agency
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Test primary and back up communications systems to ensure that they function properly.	All Support Agencies
10	Train personnel on the operation and maintenance of communications equipment.	All Support Agencies
11	Ensure that copies of all necessary emergency support functions, emergency manuals, plans, procedures, and other reference materials are located at the Communications and Warning Emergency Support Function station in the County Emergency Operations Center.	All Support Agencies
12	Provide guidance on State and Federal regulations.	Jasper County 9-1-1 Communications Center

√	Preparedness Task	Resource
13	Determine the process required for local, State, and Federal agencies' communications equipment to interface with each other in the field.	Jasper County 9-1-1 Communications Center
14	Develop and maintain a warning/notification system to be used to expeditiously contact personnel with vital responsibilities during such an emergency or disaster.	All Support Agencies

Communications and Warning

√	Response Task	Resource
1	Assess the scope, magnitude, and extent of the incident. Determine the extent of the hazard remaining.	Jasper County Emergency Management Agency and Jasper County Sheriff's Department
2	Activate the Emergency Operations Center communications systems and equipment.	Jasper County Emergency Management Agency
3	Activate the Communications and Warning Emergency Support Function and its personnel, based on incident assessment.	Jasper County Sheriff's Department and Jasper County Emergency Management Agency
4	Make notifications as required by standard operating procedures, using call down lists.	All Support Agencies
5	Ensure that communications equipment is available for all field personnel.	All Support Agencies
6	Notify Radio Amateur Civil Emergency Services personnel of the County Emergency Operations Center activation.	Jasper County Emergency Management Agency
7	Obtain a status report on County activities, upon reporting to the Emergency Operations Center.	All Support Agencies
8	Collect information concerning emergency support function field activities.	All Support Agencies
9	Assist in the development of the incident action plan.	All Support Agencies
10	Provide technical communications assistance, as requested.	All Support Agencies
11	Coordinate with and support other emergency support functions, as needed.	All Support Agencies
12	Provide situation reports of the Communications and Warning Emergency Support Function activities to Emergency Operations Center supervisor, as required.	All Support Agencies
13	Attend meetings for periodic situation updates.	All Support Agencies
14	Document incoming and outgoing notifications.	All Support Agencies
15	Maintain record of actions taken.	All Support Agencies

√	Response Task	Resource
16	If a Joint Information Center is activated, send an emergency support function representative to that location.	All Support Agencies
17	Establish and maintain a communications link between Field Operations Centers and the Emergency Operations Center.	Jasper County Emergency Management Agency
18	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
19	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Communications and Warning

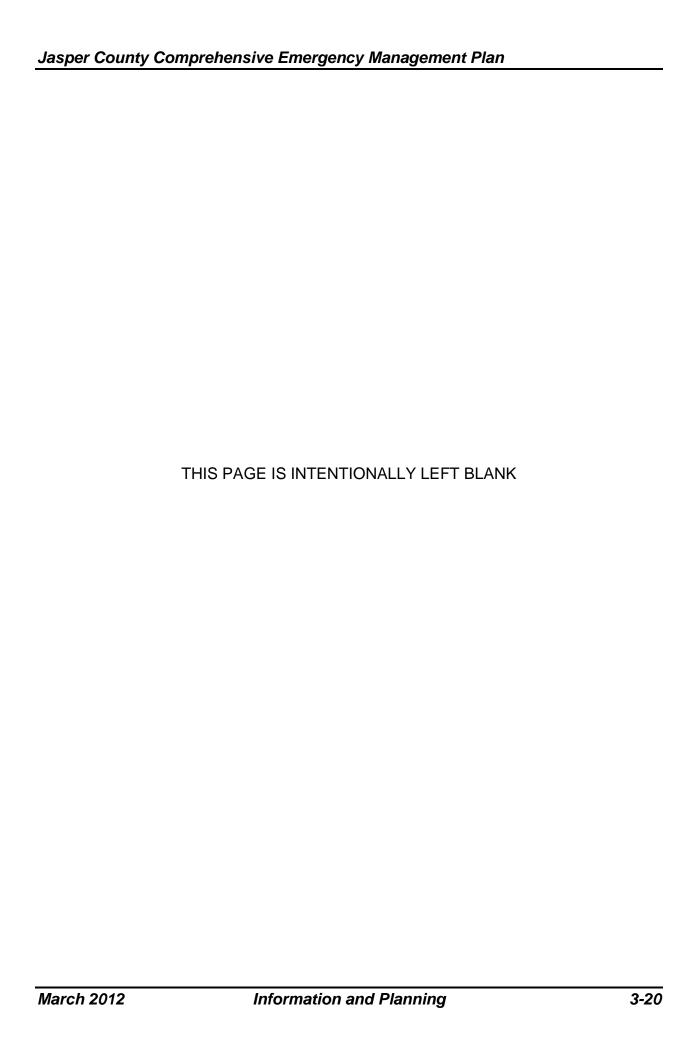| √	Recovery Task	Resource
1	Recharge communications equipment and return to storage.	All Support Agencies
2	Collect copies of communications records from emergency support function personnel.	Jasper County Emergency Management Agency
3	Coordinate with Resource Support Emergency Support Function, on resource accountability.	Jasper County Sheriff's Department
4	Prepare appropriate After-Action Reports.	All Support Agencies
5	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Information and Planning
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- All Emergency Support Functions
- Jasper County Planning Commission

This emergency support function is responsible for developing and establishing the planning concepts and structure in managing crisis and consequence management activities within a jurisdiction. This emergency support function should develop a system for exchanging and sharing information between all agencies with direct roles in public safety.

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Information and Planning

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Investigate new technology and procedures for use in completing the Information and Planning Emergency Support Function goals and objectives.	All Support Agencies
3	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
4	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
6	Identify emergency support function-specific training requirements.	Jasper County Emergency Management Agency

Information and Planning

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other procedures necessary for the Information and Planning Emergency Support Function to operate efficiently.	All Support Agencies
2	Develop and conduct training and education programs for the Information and Planning Emergency Support Function staff.	Jasper County Emergency Management Agency
3	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
5	Obtain detailed maps of jurisdictions.	All Support Agencies
6	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at emergency support function's station in the County Emergency Operations Center.	All Support Agencies
7	Develop and maintain a standardized format for information and intelligence gathering as well as reporting documents and systems.	Jasper County Emergency Management Agency
8	Determine availability of a Geographic Information System mapping for use in the Emergency Operations Center.	Jasper County Emergency Management Agency
9	Develop a training and exercise program for Information and Planning Emergency Support Function role and other Emergency Operations Center procedures.	Jasper County Emergency Management Agency

Information and Planning

√	Response Task	Resource
1	Collect, verify, analyze, and disseminate incident information, as needed.	All Support Agencies
2	Assess the scope, magnitude, and extent of the incident. Estimate manpower requirements needed to fulfill the Information and Planning Emergency Support Function role.	Jasper County Emergency Management Agency
3	Notify appropriate County agencies, keeping them informed about the situation.	All Support Agencies
4	Coordinate with the Emergency Operations Center Supervisor regarding the duration of activation of the County Emergency Operations Center.	All Support Agencies
5	Prepare status or situation reports on County activities and distribute, as required.	All Support Agencies
6	Provide reports of the Information and Planning Emergency Support Function activities to the Emergency Operations Center supervisor, as required.	All Support Agencies
7	Attend briefings and collect information for periodic situation updates.	All Support Agencies
8	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
9	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Information and Planning

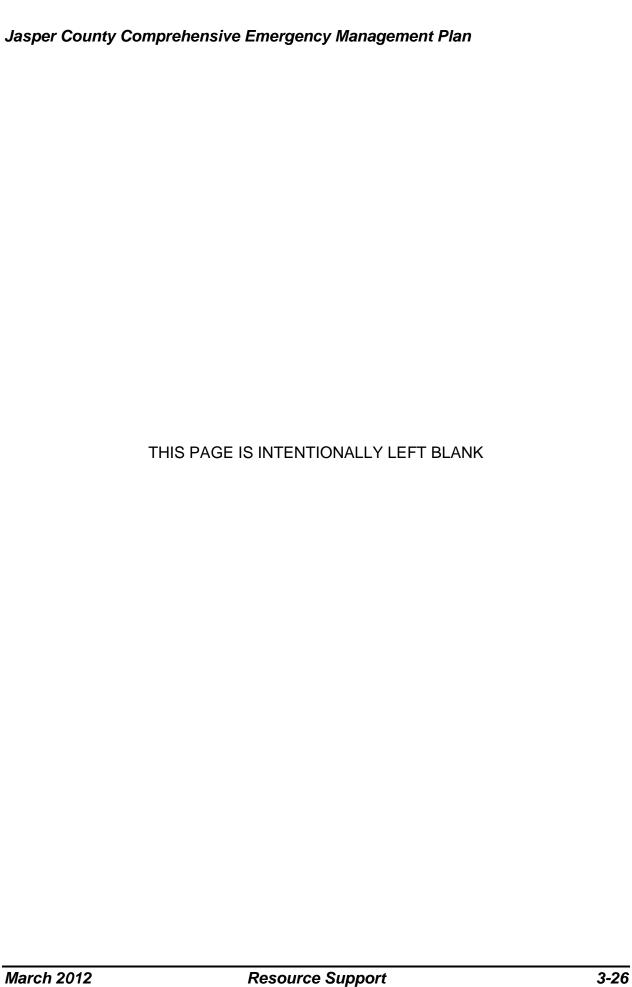| √	Recovery Task	Resource
1	Prepare appropriate After-Action Reports.	All Support Agencies
2	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Resource Support
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- Jasper County Auditor
- Jasper County Commissioners

The Resource Support Emergency Support Function is responsible for allocating equipment, supplies, personnel, and funds to meet the needs of all emergency support functions in managing an emergency or disaster when a critical need is identified.

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Resource Support

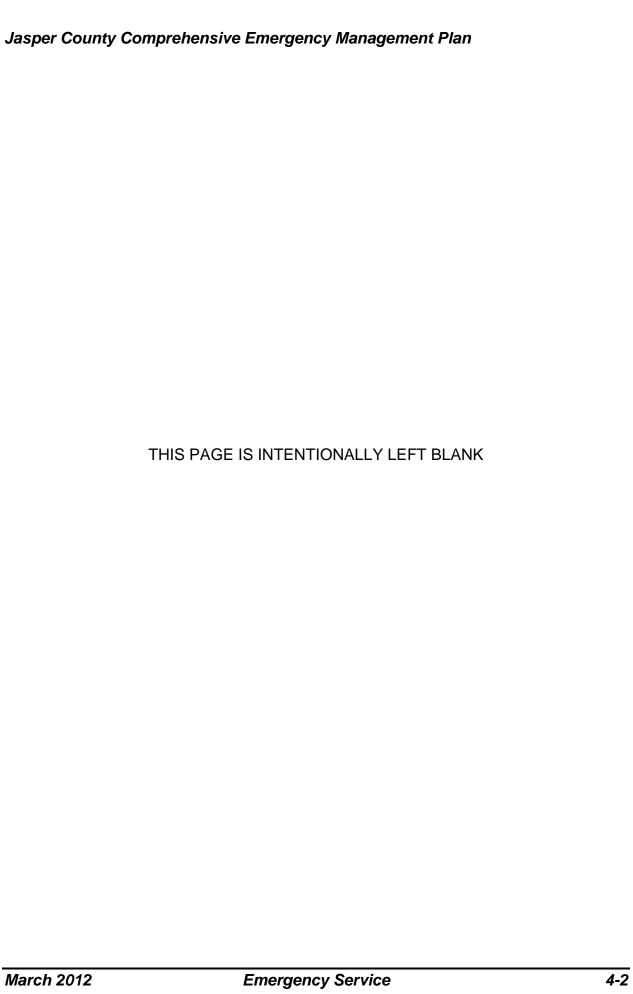| √	Mitigation Task	Resource
1	Identify critical facilities, if any, that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Identify requirements for standard operating procedures or other plans and procedures that are required for Primary Coordinating and Support Agencies.	All Support Agencies
4	Identify new technology and procedures for utilization by the Resource Support Emergency Support Function.	All Support Agencies
5	Identify areas where mutual aid agreements and memoranda of understanding are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Provide assistance to Support Agencies in developing their plans and procedures.	Jasper County Emergency Management Agency
9	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
10	Identify emergency support function-specific training requirements.	Jasper County Auditor
11	Identify potential resource staging areas.	Jasper County Emergency Management Agency
12	Identify procedures to ensure security for supplies as they are transported into affected areas.	All Support Agencies

Resource Support

√	Preparedness Task	Resource
1	Develop standard operating procedures and checklists necessary for the Resource Support Emergency Support Function and assist agencies in development of their standard operating procedures.	Jasper County Emergency Management Agency
2	Conduct training addressing resource acquisition, allocation, prioritization, and management.	Jasper County Auditor
3	Develop mutual aid agreements and memoranda of understanding.	All Support Agencies
4	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation, field operations, and specialized skills.	All Support Agencies
5	Develop supplier contact database.	Jasper County Auditor
6	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
7	Obtain detailed maps of jurisdictions.	All Support Agencies
8	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
9	Develop emergency purchasing procedures.	Jasper County Auditor
10	Ensure that agency representatives can access required information networks while in the Emergency Operations Center.	All Support Agencies
11	Develop procedures for utilization of staging areas.	Jasper County Emergency Management Agency
12	Coordinate with the Law Enforcement Emergency Support Function to develop procedures for security for supplies as they are transported.	Jasper County Emergency Management Agency

Resource Support

√	Response Task	Resource
1	Activate the Resource Support Emergency Support Function and its personnel, based on incident assessment.	Jasper County Emergency Management Agency
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Assist in the development of the incident action plan.	All Support Agencies
4	Provide situation reports of the Resource Support Emergency Support Function activities to the Emergency Operations Center supervisor, as required.	All Support Agencies
5	Attend briefings for periodic situation updates.	All Support Agencies
6	Document incoming and outgoing notifications.	All Support Agencies
7	Maintain record of actions taken.	All Support Agencies
8	Acquire resources when requested by an agency and approved by appropriate authority.	All Support Agencies
9	Verify and prioritize resource requests.	All Support Agencies
10	Contact suppliers and alert them of potential needs.	All Support Agencies
11	Coordinate with the Law Enforcement Emergency Support Function to provide security for resources and personnel in staging and storage areas.	Jasper County Emergency Management Agency
12	Implement emergency purchasing procedures.	All Support Agencies
13	Prioritize and allocate resources in accordance with established procedures.	All Support Agencies
14	Provide guidance on County resource acquisition rules and regulations.	Jasper County Auditor
15	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
16	Activate staging areas, as required.	Jasper County Emergency Management Agency
17	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Resource Support

√	Recovery Task	Resource
1	Ensure emergency support function agencies' personnel and equipment have been decontaminated, when applicable.	All Support Agencies
2	Execute procedures for recall of resources and equipment.	All Support Agencies
3	Provide resource status and accountability updates, as required.	All Support Agencies
4	Compile accurate accounting for all resources acquired.	All Support Agencies
5	Prepare appropriate After-Action Reports.	All Support Agencies
6	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Emergency Services Section

The Emergency Services Section consists of the following emergency support functions: Firefighting, Health and Medical, Search and Rescue, Hazardous Materials, and Law Enforcement. These emergency support functions directly support the first responders and coordinate their needs with other emergency support functions.
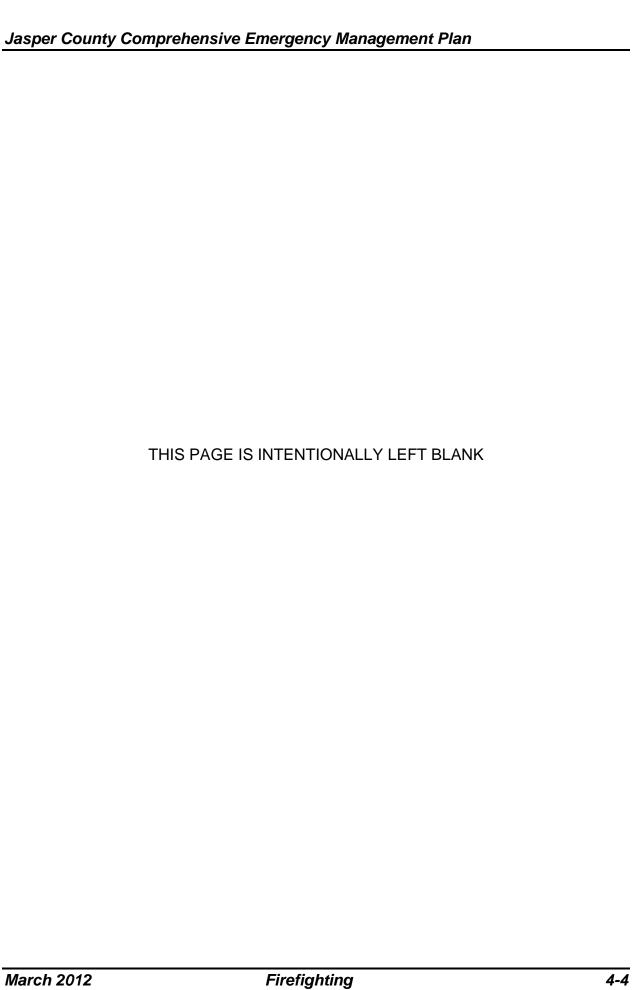
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Firefighting
Emergency Support Function

Primary Coordinating Agency: Rensselaer Volunteer Fire Department

Support Agencies:

- Jurisdictional Fire Departments:
    - Remington Volunteer Fire Department
    - Keener Township Volunteer Fire Department
    - Wheatfield Volunteer Fire Department

This emergency support function is responsible for the detection, prevention, and investigation of fires or fire-related incidents that may occur within the jurisdiction and may also be called upon by other emergency support functions, as needed, for a wide range of support activities before, during, and after a disaster or an emergency.

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Firefighting

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
4	Identify areas where public education programs involving fire safety information is needed.	All Support Agencies
5	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
7	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
8	Identify emergency support function-specific training requirements.	All Support Agencies

Firefighting

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other plans and procedures necessary for Firefighting Emergency Support Function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct training for emergency support function Primary Coordinating and Support Agency staff.	All Support Agencies
3	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Develop and maintain a Firefighting Emergency Support Function manpower list, delineating specialized skills of personnel.	All Support Agencies
5	Develop and maintain mutual aid agreements and memoranda of understanding where needed.	All Support Agencies
6	Develop public education programs involving fire safety.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
11	Provide guidance on County and State fire and building codes, rules, and regulations.	All Support Agencies
12	Ensure that agency representatives can access their respective agencies' networks, if available, while in the County Emergency Operations Center.	All Support Agencies

Firefighting

√	Response Task	Resource
1	Assess the scope, magnitude, and extent of the incident. Determine the extent of the hazard remaining.	Jasper County Emergency Management Agency and Rensselaer-Marion Township Volunteer Fire Department
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Identify and coordinate additional resources, as needed, in support of local field operations.	All Support Agencies
4	Assist in the development of the incident action plan.	All Support Agencies
5	Provide technical assistance, as requested.	All Support Agencies
6	Support other emergency support functions, as needed.	All Support Agencies
7	Provide situation reports of emergency support function activities to the Emergency Operations Center supervisor, as required.	All Support Agencies
8	Attend briefings for periodic situation updates.	All Support Agencies
9	Document incoming and outgoing communications.	All Support Agencies
10	Maintain record of actions taken.	All Support Agencies
11	If a Joint Operations Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
12	Provide coordination assistance for firefighting resources, as required, and support resource efforts.	Rensselaer-Marion Township Volunteer Fire Department
13	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
14	Provide guidance on County and State fire and building codes, rules, and regulations.	All Support Agencies
15	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Firefighting

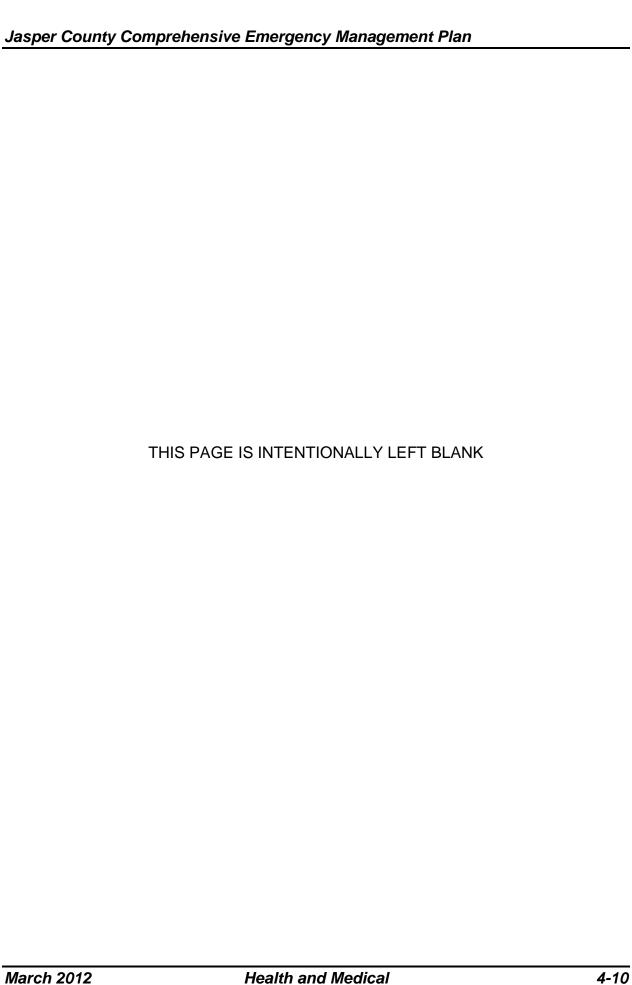| √	Recovery Task	Resource
1	Collect and inventory all equipment used during incident and determine need for decontamination and/or replacement.	All Support Agencies
2	Provide guidance on County fire and building codes, rules, and regulations.	All Support Agencies
3	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Rensselaer-Marion Township Volunteer Fire Department
4	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
5	Prepare appropriate After-Action Reports.	All Support Agencies
6	Aid local fire departments in resource accountability and procedures for obtaining reimbursement from the State and/or Federal government.	Rensselaer-Marion Township Volunteer Fire Department
7	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Health and Medical
Emergency Support Function

Primary Coordinating Agency: Jasper County Health Department

Support Agencies:

- Clinic of Family Medicine
- Jasper County Coroner's Office
- Jasper County Hospital
- Keener Township Medical Services
  Prompt Ambulance Services
- Southern Jasper Emergency Medical Services
- Wheatfield Emergency Medical Services

The Health and Medical Emergency Support Function is responsible for the overall health and disposition of the population of a jurisdiction, utilizing preventative medical measures such as education and public awareness programs and response measures such as coordinating the effort of the local emergency medical services. This group is also charged with the proper handling of human remains to continue to control the threat of disease.

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Health and Medical

√	Mitigation Task	Resource
1	Identify critical health and medical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions could be taken to prevent or reduce that vulnerability.	All Support Agencies
2	Identify a communication mechanism with medical facilities.	Jasper County Health Department
3	Identify new technology and procedures for use in completing the Health and Medical Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed.	All Support Agencies
5	Identify areas where public education programs detailing health and medical information are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment, such as respiratory support equipment and pharmaceutical supplies.	All Support Agencies
8	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
9	Identify personal protective equipment needs, potential vendor sources, and the potential funding sources for the equipment.	All Support Agencies
10	Identify emergency support function-specific training requirements.	All Support Agencies
11	Identify procedures for the transport of large numbers of deceased victims.	Jasper County Health Department and Jasper County Coroner's Office
12	Identify the need for additional security at hospitals and other medical facilities, as appropriate.	Jasper County Hospital and Clinic of Family Medicine

Health and Medical

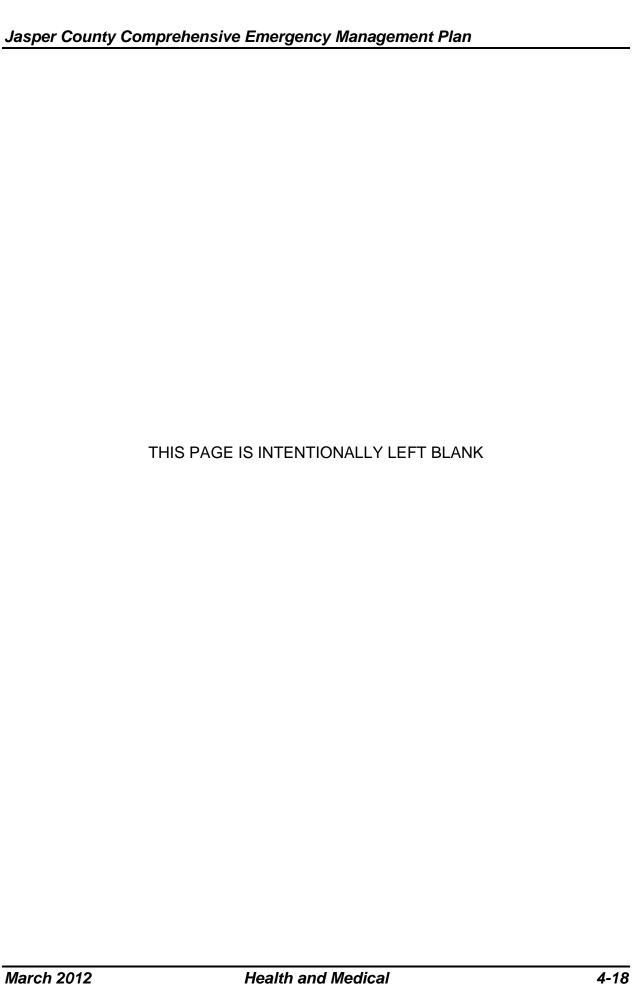| √	Preparedness Task	Resource
1	Develop and maintain plans and standard operating procedures that address specific incidents and coordinate with all appropriate agencies and staff.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs on health and medical issues.	Jasper County Health Department
3	Develop public education programs detailing health- and medical-related information.	All Support Agencies
4	Develop and maintain mutual aid agreements and memoranda of understanding.	All Support Agencies
5	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Develop and maintain an emergency support function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
7	Develop and maintain resource and equipment lists.	All Support Agencies
8	Develop and maintain an emergency communications system for emergency medical services agencies and medical facilities.	Jasper County Hospital, Keener Township Medical Services, Prompt Ambulance Services, Southern Jasper Emergency Medical Services, and Wheatfield Emergency Medical Services
9	Maintain personnel and equipment certifications.	All Support Agencies
10	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
11	Obtain detailed maps of jurisdictions.	All Support Agencies
12	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies

√	Preparedness Task	Resource
13	Coordinate with the Health Professions Bureau regarding establishing plans and procedures to address credential verification and emergent medical volunteers.	Jasper County Health Department
14	Develop and maintain resource lists of hazard-specific resources and equipment.	All Support Agencies
15	Provide guidance on State and Federal health and medical regulations.	Jasper County Health Department
16	Ensure agency representatives can access their respective agencies' information networks while in the County Emergency Operations Center or in the field.	All Support Agencies
17	Develop and maintain specialized teams for response to specific hazards.	All Support Agencies
18	Develop and maintain periodic tests for two forms of radio communications used for alert and notification: hospital-to-hospital and emergency medical system-to-hospital.	Jasper County Hospital, Keener Township Medical Services, Prompt Ambulance Services, Southern Jasper Emergency Medical Services, and Wheatfield Emergency Medical Services
19	Develop and maintain a list of reportable diseases for people and animals.	Jasper County Health Department
20	Establish and maintain a database of all medical personnel within the County who are willing to accept emergency/disaster assignments, as needed.	Jasper County Health Department
21	Execute Countywide mutual aid agreements with all licensed healthcare facilities and providers.	All Support Agencies
22	Establish and maintain a 24-hour, 7 day/week emergency number for use by the public during an actual incident.	Jasper County Health Department
23	Coordinate with the Law Enforcement Emergency Support Function for the provision of security at hospitals and other medical facilities, as needed.	Jasper County Hospital and Clinic of Family Medicine
24	Meet monthly to discuss pertinent issues and formulate public health announcements.	All Support Agencies
25	Develop a County Mass Fatality Plan addressing the removal, storage, transport, tracking, possession, cataloguing, and final disposal of deceased remains.	All Support Agencies

Health and Medical

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency and Jasper County Health Department
2	Collect information concerning the Health and Medical Emergency Support Function field activities.	All Support Agencies
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Assist in the development of the incident action plan.	All Support Agencies
5	Provide technical assistance, as requested.	All Support Agencies
6	Support other emergency support functions, as needed.	All Support Agencies
7	Provide hourly situation reports of the emergency support function's activities to the Emergency Operations Center supervisor.	All Support Agencies
8	Attend meetings for periodic situation updates.	All Support Agencies
9	Document incoming and outgoing notifications.	All Support Agencies
10	Maintain record of actions taken.	All Support Agencies
11	If a Joint Information or Operations Center is activated, send an emergency support function representative to those locations, if appropriate.	All Support Agencies
12	Assess the capabilities and needs of local emergency medical services resources.	Jasper County Health Department, Keener Township Medical Services, Rensselaer (Steinke) Ambulance Services, Southern Jasper Emergency Medical Services, and Wheatfield Emergency Medical Services
13	Assist with efforts to determine treatment capabilities and bed space availability of hospitals, as needed.	Jasper County Hospital and Jasper County Health Department
14	Coordinate requests for assistance with laboratory analysis.	Jasper County Health Department

√	Response Task	Resource
15	Coordinate with the Indiana Hospital and Health Association if unable to handle a situation locally or if special equipment is needed.	Jasper County Health Department
16	Process and prioritize requests for additional resources regarding disposal of remains.	Jasper County Health Department and Jasper County Coroner's Office
17	Provide mental health services/support for Emergency Operations Center staff during Emergency Operations Center activations.	Jasper County Health Department
18	Assist impacted jurisdictions or pertinent agencies, as needed.	All Support Agencies
19	Coordinate with other emergency support functions for medical needs and sheltering sites.	All Support Agencies
20	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
21	Coordinate with the Transportation Emergency Support Function to identify additional medical transportation resources and needs and to locate and direct emergency medical services transport assets to the incident site.	Jasper County Health Department
22	Coordinate with the Resource Support Emergency Support Function in obtaining additional supplies for hospitals and emergency medical services, as requested.	Jasper County Health Department
23	Implement the County Mass Fatality Plan.	All Support Agencies
24	Implement the 24-hour, 7-day/week emergency numbers for use by the public.	Jasper County Health Department
25	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Health and Medical

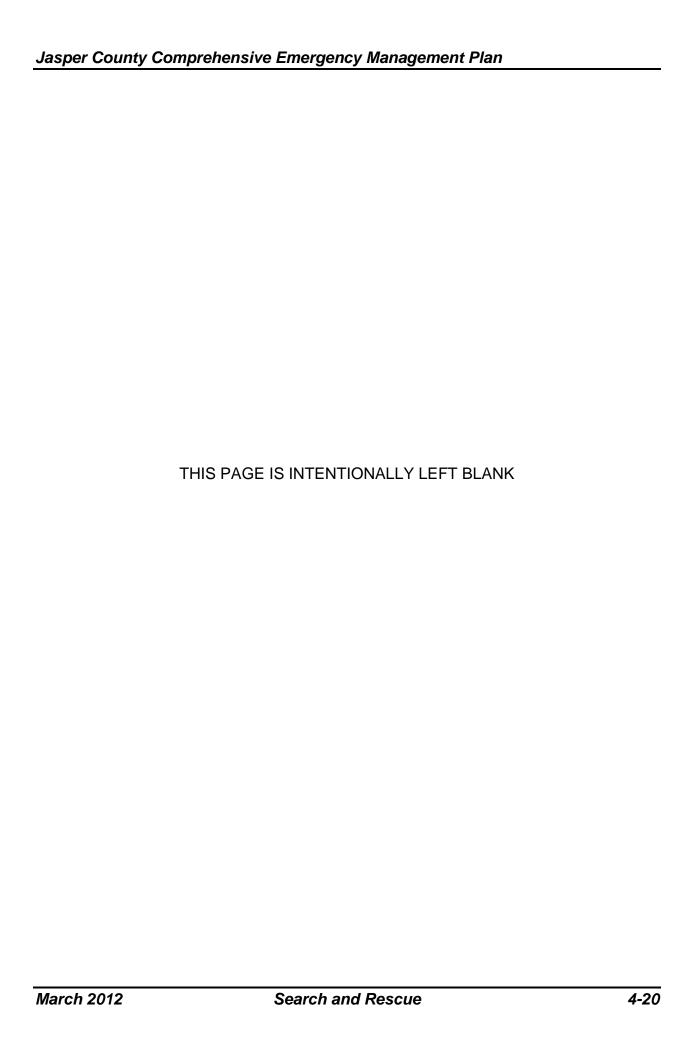| √	Recovery Task	Resource
1	Implement decontamination agreements with local fire departments and hazardous materials teams, as needed.	All Support Agencies
2	Ensure emergency support function agencies' personnel have been decontaminated, where applicable.	All Support Agencies
3	Collect and inventory all equipment used during incident.	All Support Agencies
4	Provide guidance on State and Federal regulations.	Jasper County Health Department
5	Monitor the health and recovery of first-responders.	All Support Agencies
6	Implement the Countywide network of psychological services available.	Jasper County Health Department
7	Assist in the determination of appropriate burial/disposal of deceased victims' remains.	Jasper County Coroner's Office
8	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Health Department
9	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
10	Prepare appropriate After-Action Reports.	All Support Agencies
11	Continue to man the 24-hour, 7 day/week emergency number.	Jasper County Health Department
12	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

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Search and Rescue
Emergency Support Function

Primary Coordinating Agency: Jasper County Sheriff's Department

Support Agencies:

- Jurisdictional Fire Departments:
    - Remington Volunteer Fire Department
    - Keener Township Volunteer Fire Department
    - Rensselaer Volunteer Fire Department
    - Wheatfield Volunteer Fire Department

The Search and Rescue Emergency Support Function is responsible for extracating, treating, and evacuating individuals who may be in areas or situations that are potenially dangerous or that the individuals may not be able to remove themselves from. This emergency support function is often responsible for locating and removing deceased victim's remains from collapsed buildings, open areas, and waterways.

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Search and Rescue

√	Mitigation Task	Resource
1	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
2	Investigate new technology and procedures for use in completing the Search and Rescue Emergency Support Function goals and objectives.	All Support Agencies
3	Identify areas where mutual aid agreements and memoranda of understanding are needed.	All Support Agencies
4	Identify areas where public education programs describing search and rescue efforts are needed.	All Support Agencies
5	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
7	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
8	Identify emergency support function-specific training requirements.	Jasper County Sheriff's Department
9	Identify personal protective equipment needs, potential vendor sources, and the potential funding sources for the equipment.	All Support Agencies

Search and Rescue

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other procedures necessary for the Search and Rescue Emergency Support Function to operate efficiently.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs involving search and rescue issues.	Jasper County Sheriff's Department
3	Develop and maintain mutual aid agreements and memoranda of understanding with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
4	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Develop and maintain an emergency support function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
6	Develop and maintain resource and equipment lists.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
11	Provide guidance on State regulations.	Jasper County Sheriff's Department
12	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies

√	**Preparedness Task**	**Resource**
13	Develop and coordinate standards for the search and rescue personnel and resources.	All Support Agencies
14	Train searchers and their animals based on standards.	Jasper County Sheriff's Department and Jasper County Emergency Management Agency

Search and Rescue

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency and Jasper County Sheriff's Department
2	Activate the Search and Rescue Emergency Support Function and its personnel based on incident assessment.	Jasper County Sheriff's Department
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning Search and Rescue Emergency Support Function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Provide technical assistance, as requested.	All Support Agencies
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide hourly situation reports of Search and Rescue Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
9	Attend meetings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing notifications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Information or Operations Center is activated, send emergency support function representative to those locations, if appropriate.	Public Information Emergency Support Function
13	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
14	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
15	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

√	Response Task	Resource
16	Coordinate with the Resource Support Emergency Support Function to designate a staging area for incoming personnel and resources.	Jasper County Sheriff's Department
17	Couple the search and recovery needs resulting from a local incident with the resources available in the area.	All Support Agencies
18	Coordinate with the Public Works and Engineering Emergency Support Function on equipment and resource needs for search and rescue operations, as needed.	Jasper County Sheriff's Department
19	Coordinate with the Law Enforcement Emergency Support Function on search and rescue security needs and evidence recovery, collection, and chain of custody.	Jasper County Sheriff's Department

Search and Rescue

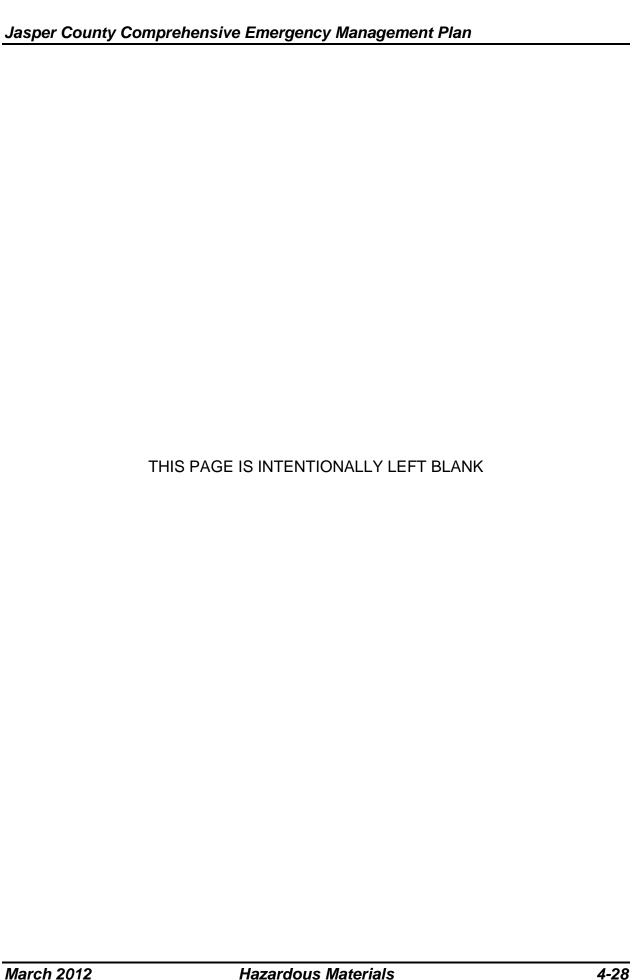| √	Recovery Task	Resource
1	Maintain search and recovery function, as needed, for additional rescue attempts.	All Support Agencies
2	Identify the need for medical attention of search and rescue personnel and animals, with follow-up monitoring.	All Support Agencies
3	Provide guidance on State and Federal regulations.	Jasper County Sheriff's Department
4	Ensure emergency support function agencies' personnel have been decontaminated, when applicable.	All Support Agencies
5	Coordinate the collection, inventorying, and maintenance/decontamination of all equipment used during the incident.	All Support Agencies
6	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Sheriff's Department
7	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
8	Prepare and compile After-Action Reports for specific areas of responsibility.	All Support Agencies
9	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Hazardous Materials
Emergency Support Function

Primary Coordinating Agency: Rensselaer Volunteer Fire Department

Support Agencies:

- Jurisdictional Fire Departments:
    − Remington Volunteer Fire Department
    − Keener Township Volunteer Fire Department
    − Wheatfield Volunteer Fire Department
    − Tippecanoe Co. Hazmat Team
    − Porter Co. Hazmat Team

The Hazardous Materials Emergency Support Function is responsible for the identification of, training on, and response to substances or materials believed to be harmful or deadly to persons or animals within the jurisdiction.

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Hazardous Materials

√	Mitigation Task	Resource
1	Identify critical facilities vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the Hazardous Materials Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
5	Identify areas where public education programs describing hazardous materials concerns are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
9	Identify emergency support function-specific training requirements.	Rennselaer-Marion Township Volunteer Fire Department

Hazardous Materials

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other procedures necessary for the Hazardous Materials Emergency Support Function to operate efficiently.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs for the Hazardous Materials Emergency Support Function personnel and response agencies, including emergency medical technicians, paramedics, law enforcement officers, firefighters, and search and rescue personnel.	Rensselaer-Marion Township Volunteer Fire Department
3	Develop public education programs addressing safety issues pertaining to hazardous materials.	Rensselaer-Marion Township Volunteer Fire Department
4	Develop and maintain mutual aid agreements and memoranda of understanding with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Develop and maintain an emergency support function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
7	Develop and maintain resource lists.	All Support Agencies
8	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
9	Obtain detailed maps of jurisdictions.	All Support Agencies
10	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
11	Develop and maintain lists of hazard-specific resources, equipment, and alternate sources of essential items.	All Support Agencies

√	Preparedness Task	Resource
12	Provide guidance on State and Federal regulations.	Rensselaer-Marion Township Volunteer Fire Department
13	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies
14	Develop, coordinate, and distribute informational flyers to local fire departments and other response agencies, as appropriate.	All Support Agencies

Hazardous Materials

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency and Rensselaer Volunteer Fire Department
2	Activate the emergency support function and its personnel, based on incident assessment and local needs.	Rensselaer Volunteer Fire Department
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Dispatch the Hazardous Materials Emergency Support Function personnel to appropriate field locations/incident sites to conduct field operations, as requested.	Rensselaer Volunteer Fire Department
5	Collect information concerning emergency support function field activities.	All Support Agencies
6	Assist in the development of the incident action plan.	All Support Agencies
7	Provide technical assistance, as requested.	All Support Agencies
8	Support other emergency support functions with technical expertise and equipment, as needed.	All Support Agencies
9	Provide hourly situation reports of the Hazardous Materials Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
10	Attend meetings for periodic situation updates.	All Support Agencies
11	Document incoming and outgoing notifications.	All Support Agencies
12	Maintain record of actions taken.	All Support Agencies
13	Facilitate the Unified Command structure.	All Support Agencies
14	Coordinate required environmental assessments.	Rensselaer Volunteer Fire Department
15	Prepare technical information for appropriate Emergency Operations Center representatives to use for public release.	Rensselaer Volunteer Fire Department
16	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency

√	Response Task	Resource
17	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
18	If a Joint Information or Operations Center is activated, send an emergency support function representative to those locations, if appropriate.	All Support Agencies
19	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Hazardous Materials

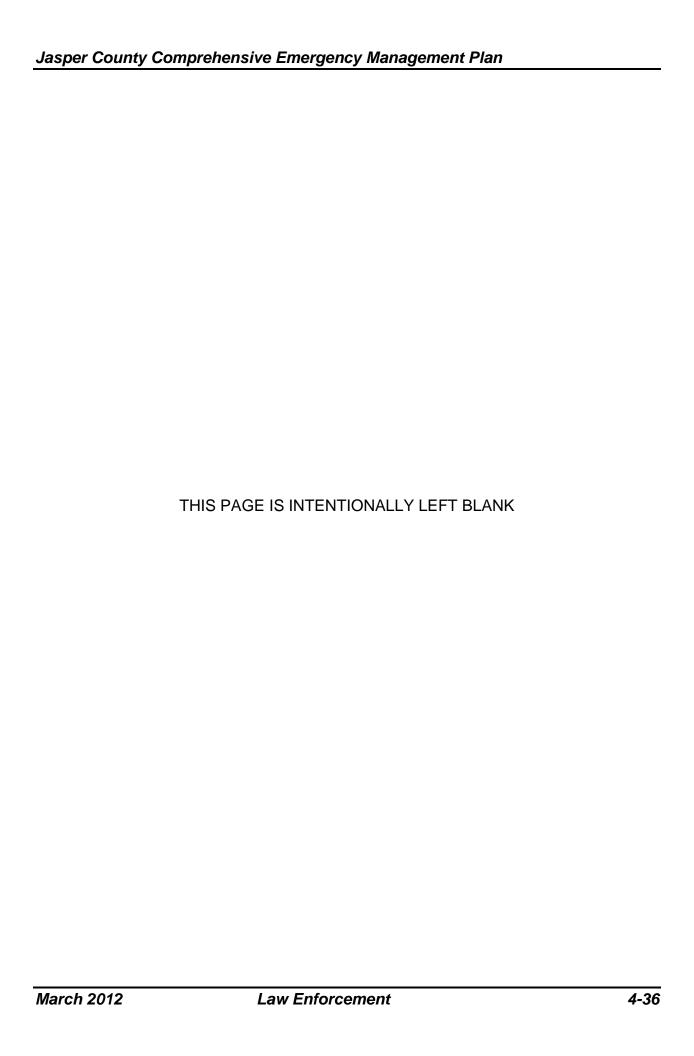| √	Recovery Task	Resource
1	Coordinate decontamination and other clean up efforts, as requested.	Rensselaer Volunteer Fire Department
2	Ensure emergency support function agencies' personnel have been decontaminated, when applicable.	All Support Agencies
3	Collect and inventory all equipment used during the incident and ensure that the equipment has been decontaminated.	All Support Agencies
4	Provide guidance on State and Federal regulations.	Rensselaer Volunteer Fire Department
5	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Rensselaer Volunteer Fire Department
6	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
7	Prepare appropriate After-Action Reports.	All Support Agencies
8	Ensure that all personnel involved in emergency operations have the opportunity to attend a Critical Incident Stress Debriefing.	All Support Agencies
9	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Law Enforcement
Emergency Support Function

Primary Coordinating Agency: Jasper County Sheriff's Department

Support Agencies:

- Jasper County 9-1-1 Communications Center
- Jurisdictional Law Enforcement:
    - Demotte Police Department
    - Remington Police Department
    - Rensselaer City Police Department
    - Wheatfield Police Department

This emergency support function is responsible for the security and safety of the residents of a jurisdiction and also for upholding and enforcing the laws and ordinances of that jurisdiction.

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Law Enforcement

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the emergency support function's goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
5	Identify areas where public education programs addressing public safety are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources for hazard-specific needs, resources, and equipment, to include personal protective equipment.	All Support Agencies
8	Identify the unique planning requirements necessary for special events.	Jasper County Sheriff's Department
9	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
10	Identify emergency support function-specific training requirements.	Jasper County Sheriff's Department

Law Enforcement

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures as well as other plans and procedures necessary for the Law Enforcement Emergency Support Function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct training for the Law Enforcement Emergency Support Function Primary Coordinating and Support Agency personnel.	Jasper County Sheriff's Department
3	Develop public education programs that address issues pertaining to public safety.	All Support Agencies
4	Develop and maintain mutual aid agreements and memoranda of understanding with Support Agencies and other law enforcement agencies.	Jasper County Sheriff's Department
5	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Develop and maintain an emergency support function manpower list, delineating specialized skills of assigned personnel.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment, to include personal protective equipment.	All Support Agencies
11	Ensure that agency representatives can access their respective agencies' networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies

√	Preparedness Task	Resource
12	Involve the Indiana State Police in the planning role for the Law Enforcement Emergency Support Function.	Jasper County Sheriff's Department
13	Coordinate with the Firefighting, Health and Medical, and Hazardous Materials Emergency Support Functions on establishing procedures allowing for the preservation of evidence during collection at hospitals and at the scene.	All Support Agencies
14	Coordinate with the Health and Medical Emergency Support Function to establish procedures that resolve issues of patient confidentiality during criminal investigations.	All Support Agencies
15	In coordination with the Transportation, Shelter and Mass Care, and Food and Water Emergency Support Functions develop and maintain plans for the movement, care, and protection of prisoners.	All Support Agencies

Law Enforcement

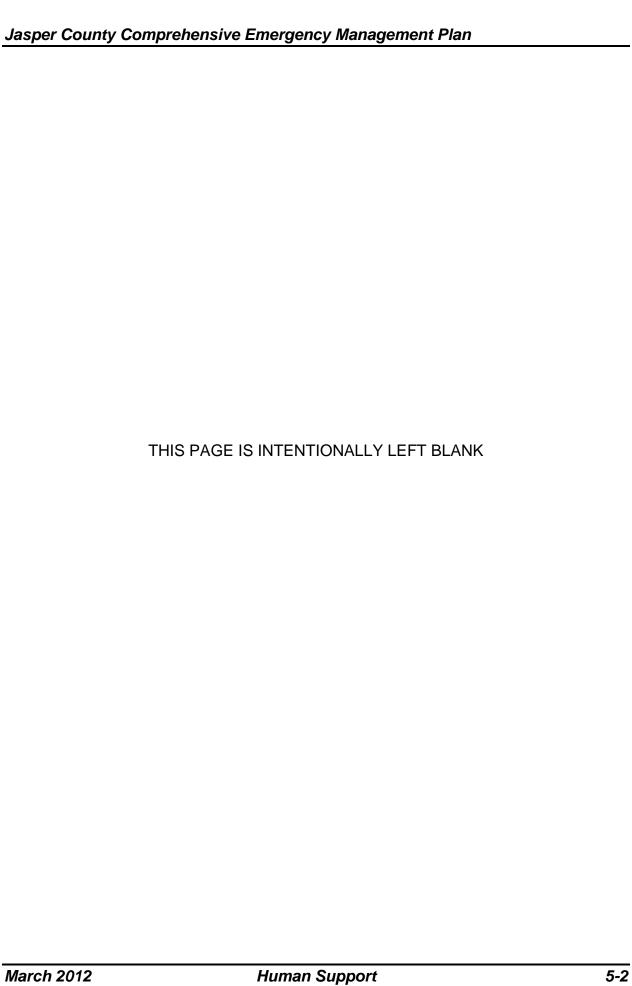| √	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Sheriff's Department and Jasper County Emergency Management Agency
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Collect information concerning the Law Enforcement Emergency Support Function field activities.	All Support Agencies
4	Assist in the development of the incident action plan.	All Support Agencies
5	Dispatch emergency support function personnel to appropriate field locations, as required.	Jasper County 9-1-1 Communications Center
6	Provide technical assistance, as requested.	All Support Agencies
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide hourly situation reports of the Law Enforcement Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
9	Attend briefings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing communications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Information or Operations Center is activated, send an emergency support function representative to that locations, if appropriate.	All Support Agencies
13	Notify law enforcement agencies of an incident using the incident-specific contact list.	Jasper County 9-1-1 Communications Center
14	Coordinate support for special events.	Jasper County Sheriff's Department
15	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies
16	Coordinate investigations in accordance to agency responsibilities and procedures.	All Support Agencies

√	Response Task	Resource
17	Coordinate all activities relative to evacuation.	Jasper County Sheriff's Department
18	Coordinate assistance and provide security to shelters.	All Support Agencies
19	Coordinate all activities relative to traffic control.	All Support Agencies
20	Coordinate all requests pertaining to personnel and security.	Jasper County Sheriff's Department
21	Request State/Federal assistance/resources, as needed.	Jasper County Emergency Management Agency
22	Interface with State/Federal personnel to coordinate the emergency support function's activities, as needed.	Jasper County Emergency Management Agency

Law Enforcement

√	Recovery Task	Resource
1	Support other emergency support functions and local authorities with traffic control, security, and site re-entry.	All Support Agencies
2	Ensure emergency support function agencies' personnel have been decontaminated, when applicable.	All Support Agencies
3	Collect and inventory all equipment used during the incident and ensure that the equipment has been decontaminated, as required.	All Support Agencies
4	Provide guidance on State and Federal regulations.	All Support Agencies
5	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Sheriff's Department
6	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
7	Prepare appropriate After-Action Reports.	All Support Agencies
8	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Human Support Section

The Human Support Section consists of the following emergency support functions: Shelter and Mass Care, Food and Water, Evacuation, Animal Health Emergencies, and Donations and Volunteer Management. These emergency support functions directly support those agencies giving aid to victims of disasters and emergencies.
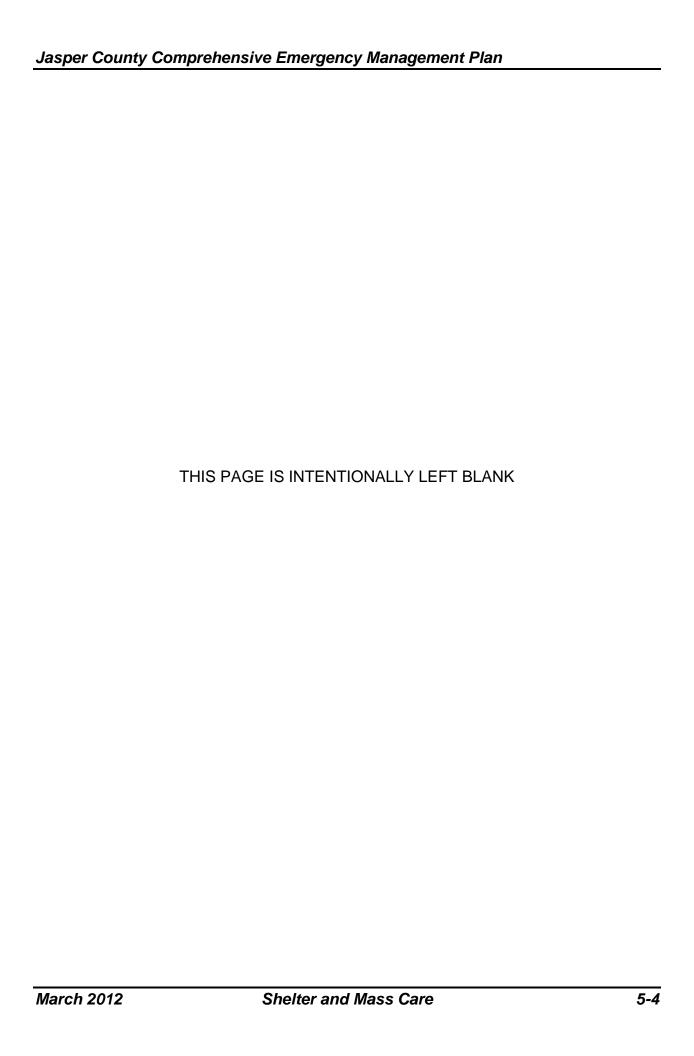
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Shelter and Mass Care
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- American Red Cross – Chicago/NW Indiana Chapter
- Kankakee Valley School Corporation
- Remington School Corporation
- Rensselaer School Corporation
- St. Joseph's College

This emergency support function is responsible for the temporary sheltering and emergency care provided to large numbers of evacuees and victims of emergencies or disasters within the jurisdiction.

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Shelter and Mass Care

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the Shelter and Mass Care Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Identify areas where public education programs detailing sheltering and mass care are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
9	Identify additional resources for staffing shelters (i.e., home health nurses, aides, etc.).	All Support Agencies
10	Identify back up communications needs.	All Support Agencies
11	Identify emergency support function-specific training requirements.	All Support Agencies

Shelter and Mass Care

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other plans and procedures necessary for the Shelter and Mass Care Emergency Support Function to operate efficiently.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs involving shelter and mass care issues.	All Support Agencies
3	Develop and maintain a contact list of all agencies and organizations involved with the Shelter and Mass Care Emergency Support Function during emergencies or disasters.	American Red Cross – Chicago/NW Ind. Chapter
4	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Develop and maintain a Shelter and Mass Care Emergency Support Function manpower list, delineating specialized skills of personnel for certifications.	All Support Agencies
6	Develop and maintain resource lists.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
11	Provide guidance on State and Federal regulations.	Jasper County Emergency Management Agency

√	Preparedness Task	Resource
12	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies
13	Develop and maintain a list of tasks and responsibilities for sheltering.	American Red Cross – Chicago/NW Ind. Chapter
14	Maintain emergency response vehicles to be used in case of emergency.	All Support Agencies
15	Coordinate with the Public Information Emergency Support Function for the releases of all information relating to public shelters and mass care facilities.	American Red Cross – Chicago/NW Ind. Chapter
16	Conduct physical inspections of current and proposed shelter sites.	American Red Cross – Chicago/NW Ind. County Chapter
17	Develop and maintain a shelter inventory database.	American Red Cross – Chicago/NW Ind. Chapter
18	Coordinate with the Communications and Warning Emergency Support Function regarding back up communication capabilities.	All Support Agencies
19	Coordinate with the Law Enforcement Emergency Support Function for the provision of security at all shelter sites.	Jasper County Emergency Management Agency

Shelter and Mass Care

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency
2	Activate the Shelter and Mass Care Emergency Support Function and its personnel, based on incident assessment.	Jasper County Emergency Management Agency
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning emergency support function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Support other emergency support functions, as needed.	All Support Agencies
7	Provide hourly situation reports of the Shelter and Mass Care Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
8	Attend meetings for periodic situation updates.	All Support Agencies
9	Document incoming and outgoing notifications.	All Support Agencies
10	Maintain record of actions taken.	All Support Agencies
11	If a Joint Information or Operations Center is activated, send an emergency support function representative to those locations, if appropriate.	All Support Agencies
12	Provide disaster welfare inquiry services, as requested.	American Red Cross – Chicago/NW Ind. Chapter
13	Coordinate with the Law Enforcement Emergency Support Function on providing security for the shelters.	Jasper County Emergency Management Agency
14	Provide patient tracking assistance in hospitals, as needed.	American Red Cross – Chicago/NW Ind. Chapter
15	Assist in establishing alternative health care facilities staffed by health care professionals.	All Support Agencies
16	Provide public service messages regarding the use of disaster welfare inquiry services and other methods of making contact with missing friends/family.	American Red Cross – Chicago/NW Ind. Chapter

√	Response Task	Resource
17	Coordinate with the Public Information Emergency Support Function to disseminate public information releases to relate necessary information on shelters and mass care facilities to the public.	American Red Cross
18	Coordinate with the Public Information Emergency Support Function in operating a public information hotline/help line.	Jasper County Emergency Management Agency
19	Provide crisis-counseling services, as needed.	American Red Cross
20	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
21	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
22	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Shelter and Mass Care

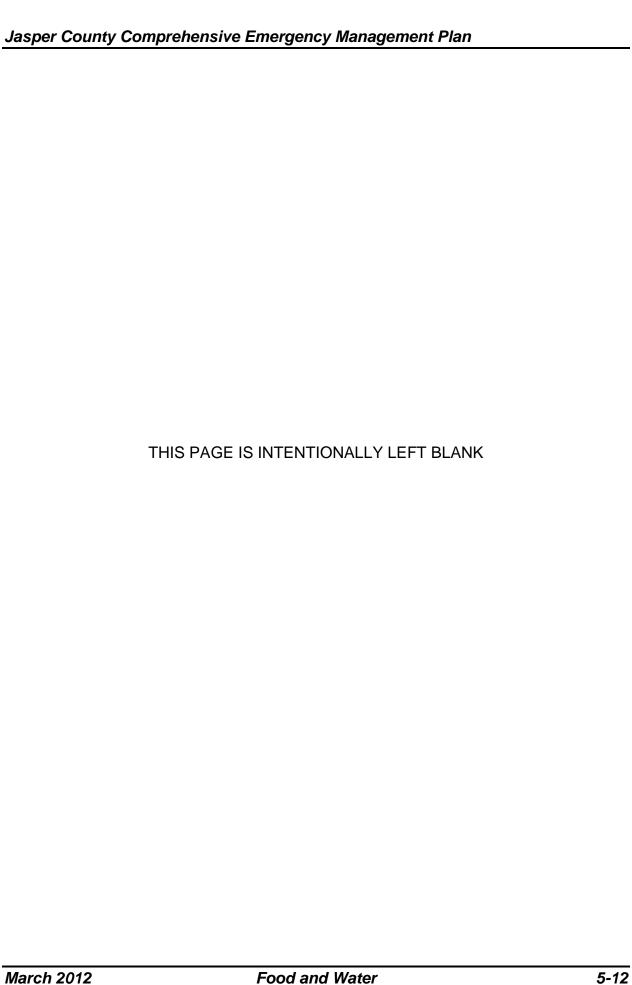| √	Recovery Task	Resource
1	Ensure that emergency support function agencies personnel have been decontaminated, when applicable.	All Support Agencies
2	Collect all equipment used during incident.	All Support Agencies
3	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Emergency Management Agency
4	Assist with short-term temporary housing and relocation.	American Red Cross
5	Provide crisis counseling, as needed.	American Red Cross
6	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
7	Prepare appropriate After-Action Reports.	All Support Agencies
8	Deactivate shelters and return sites to normal use.	All Support Agencies
9	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Food and Water
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- American Red Cross – Lake County Chapter

The Food and Water Emergency Support Function is responsible for providing meals and safe drinking water to large numbers of victims of emergencies or disasters and to the response personnel managing the situation within the jurisdiction.

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Food and Water

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the Food and Water Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Identify facilities that can provide for food/water/ice storage, staging, and/or distribution.	All Support Agencies
6	Identify individual volunteers and volunteer groups that can support Food and Water Emergency Support Function activities.	All Support Agencies
7	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
8	Identify plans and procedures necessary for assuring the safety of food and drinking water.	All Support Agencies
9	Identify facilities that could be used for cooking and serving hot meals to emergency workers and others.	All Support Agencies
10	Identify the need for special diets and assess the Food and Water Emergency Support Function's capability to provide these if necessary.	Jasper County Emergency Management Agency
11	Identify requirements for emergency support function-specific standard operating procedures, plans and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
12	Identify specific procedures that will be needed to properly document costs incurred due to the Food and Water Emergency Support Function activities.	All Support Agencies

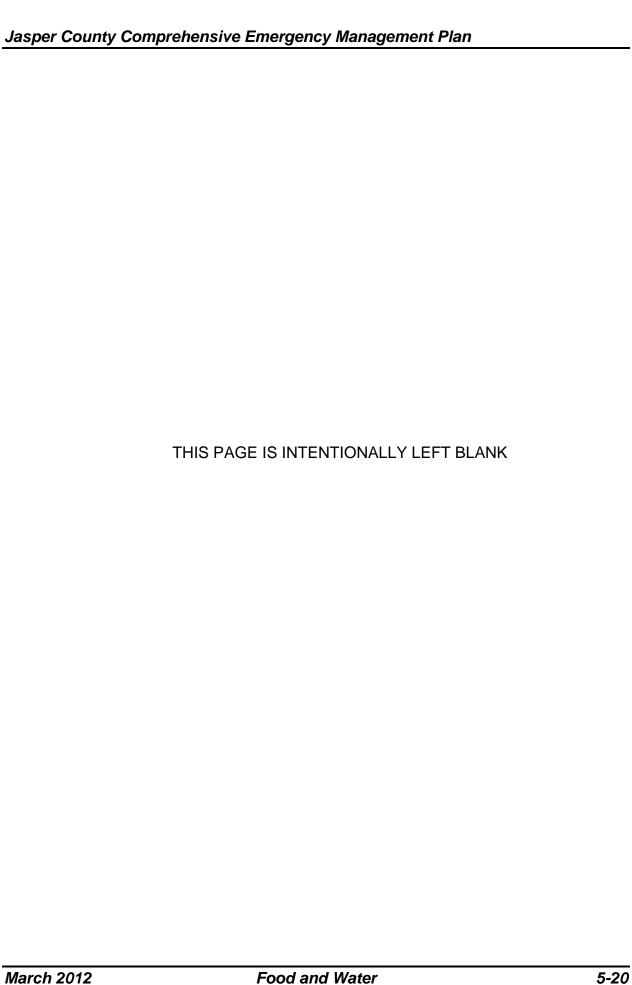| √	Mitigation Task	Resource
13	Coordinate with the Transportation Emergency Support Function and other Support Agencies/organizations regarding the identification and location of vehicles that may be necessary for the transport of food/water/ice.	Jasper County Emergency Management Agency

Food and Water

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other plans and procedures necessary for the Food and Water Emergency Support Function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct awareness training and exercise programs involving food and water issues.	All Support Agencies
3	Coordinate with the Law Enforcement Emergency Support Function to develop procedures to address security issues during transport and storage of food/water/ice and other supplies.	Jasper County Emergency Management Agency
4	Develop and maintain a contact list of all agencies, organizations, and volunteers, including specialized skills of personnel that will support the Food and Water Emergency Support Function.	Jasper County Emergency Management Agency
5	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
6	Develop and maintain resource lists.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Ensure that copies of all Food and Water Emergency Support Function emergency plans, procedures, and reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
9	Develop a number of special diets that the Food and Water Emergency Support Function will be able to provide if necessary.	All Support Agencies
10	Execute agreements, where necessary, to procure the use of facilities that can provide for food/water/ice storage, staging, and/or distribution.	All Support Agencies

√	Preparedness Task	Resource
11	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies
12	Develop and maintain relationships with cooperative extensions to provide additional resources where necessary.	Jasper County Emergency Management Agency
13	Develop and maintain a list of tasks and responsibilities for feeding victims and emergency workers.	American Red Cross
14	Coordinate with the Public Information Emergency Support Function to develop press releases containing information relating to feeding and distribution facilities.	American Red Cross
15	Execute agreements with facilities, where necessary, that could be used for cooking and serving hot meals to emergency workers and others.	All Support Agencies
16	Train personnel/volunteers in specific procedures that will be needed to properly document costs incurred due to the Food and Water Emergency Support Function activities.	Jasper County Emergency Management Agency
17	Coordinate with the Transportation Emergency Support Function to develop procedures for the transportation of food/water/ice and other supplies to shelters and feeding facilities.	Jasper County Emergency Management Agency

Food and Water

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency
2	Activate the Food and Water Emergency Support Function and its personnel/volunteers, based on the incident assessment.	Jasper County Emergency Management Agency
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning emergency support function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Exercise agreements to procure the use of facilities that can provide for food/water/ice storage, staging, and/or distribution during a disaster.	All Support Agencies
7	Exercise agreements and activate facilities that will be used for cooking and serving hot meals to emergency workers and others.	All Support Agencies
8	Prepare special diets where necessary.	
9	Support other emergency support functions, as needed.	All Support Agencies
10	Provide hourly situation reports of Food and Water Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
11	Attend meetings for periodic situation updates.	All Support Agencies
12	Document incoming and outgoing notifications.	All Support Agencies
13	Maintain record of actions taken and costs incurred.	All Support Agencies
14	Coordinate with applicable emergency support functions on location, requirements, setup, staffing, maintenance, and security for feeding/storage/distribution facilities.	American Red Cross
15	Coordinate with the Law Enforcement Emergency Support Function to ensure security for feeding locations, warehouses, and distribution locations.	Jasper County Emergency Management Agency

√	Response Task	Resource
16	Provide public service messages regarding the locations of public feeding and water/ice distribution sites.	American Red Cross
17	Coordinate with the Public Information Emergency Support Function in operating a public information hotline/help line.	All Support Agencies
18	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
19	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
20	Coordinate with the Transportation Emergency Support Function to implement procedures for the transportation of food/water/ice and other supplies to shelters and feeding facilities.	Jasper County Emergency Management Agency
21	Exercise agreements with private sector organizations, where necessary, that could provide resources, supplies, and/or manpower.	All Support Agencies
22	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Food and Water

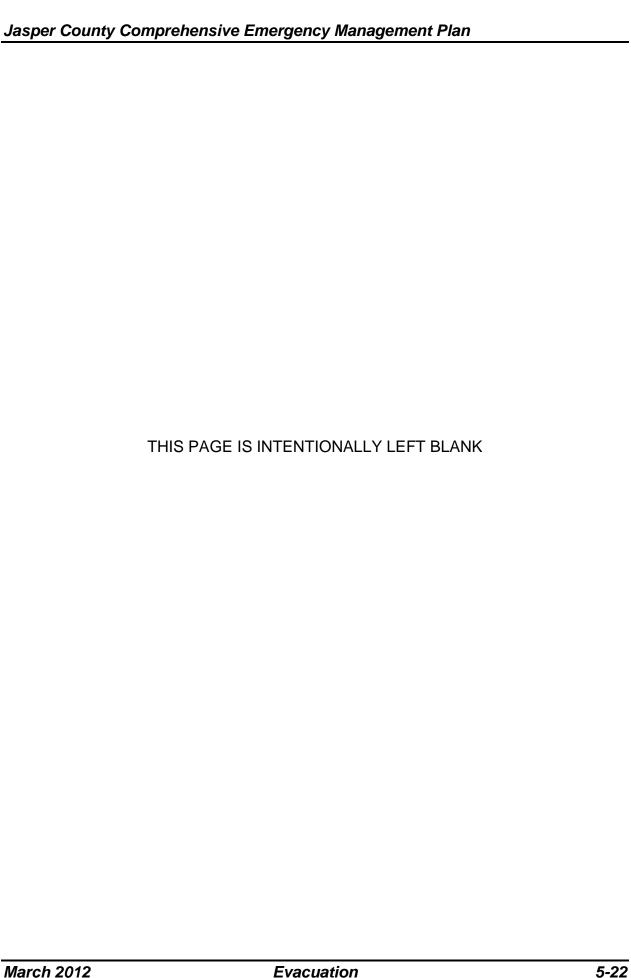| √	Recovery Task	Resource
1	Ensure Food and Water Emergency Support Function personnel/volunteers have been decontaminated, when applicable.	All Support Agencies
2	Collect all equipment used during the incident.	All Support Agencies
3	Coordinate with the Resource Support Emergency Support Function on resource accountability and document costs incurred.	Jasper County Emergency Management Agency
4	Provide documentation of all transactions with private sector organizations that provided resources, supplies, and/or manpower for the event.	All Support Agencies
5	Provide documentation of any costs incurred due to the use of facilities that provided for food/water/ice storage, staging, and/or distribution.	All Support Agencies
6	Provide documentation of all activities and costs associated with facilities that were used for cooking and serving hot meals to emergency workers and others.	All Support Agencies
7	Provide crisis counseling, as needed.	American Red Cross
8	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
9	Prepare appropriate After-Action Reports.	All Support Agencies
10	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

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Evacuation
Emergency Support Function

Primary Coordinating Agency: Jasper County Sheriff's Department

Support Agencies:

- Jasper County 9-1-1 Communications Center
- Jurisdictional Law Enforcement:
    - Demotte Police Department
    - Remington Police Department
    - Rensselaer City Police Department
    - Wheatfield Police Department
- Local School Corporations:
    - Kankakee Valley School Corporation
    - Remington School Corporation
    - Rensselaer School Corporation

The Evacuation Emergency Support Function is responsible for establishing clear and detailed procedures for carrying out a partial or complete evacuation of people from the jurisdiction. This emergency support function focuses on defining areas likely to be evacuated, determining destinations, and outlining the approach for traffic control while considering special populations such as schools, hospitals, nursing homes, and the physically/mentally disabled.

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Evacuation

√	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to hazards, evaluate that vulnerability, and determine what actions can be taken to prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate hazards.	All Support Agencies
3	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
4	Identify areas where public education involving evacuation information are needed.	All Support Agencies
5	Identify emergency support function supervisors and their shift change and staffing procedures for the Emergency Operations Center activation and field operations.	All Support Agencies
6	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
7	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
8	Identify emergency support function training on evacuation issues.	Jasper County Sheriff's Department
9	Identify and mark designated evacuation routes.	Jurisdictional Law Enforcement
10	Designate assembly areas for people requiring transportation assistance in an evacuation.	Jurisdictional Law Enforcement

Evacuation

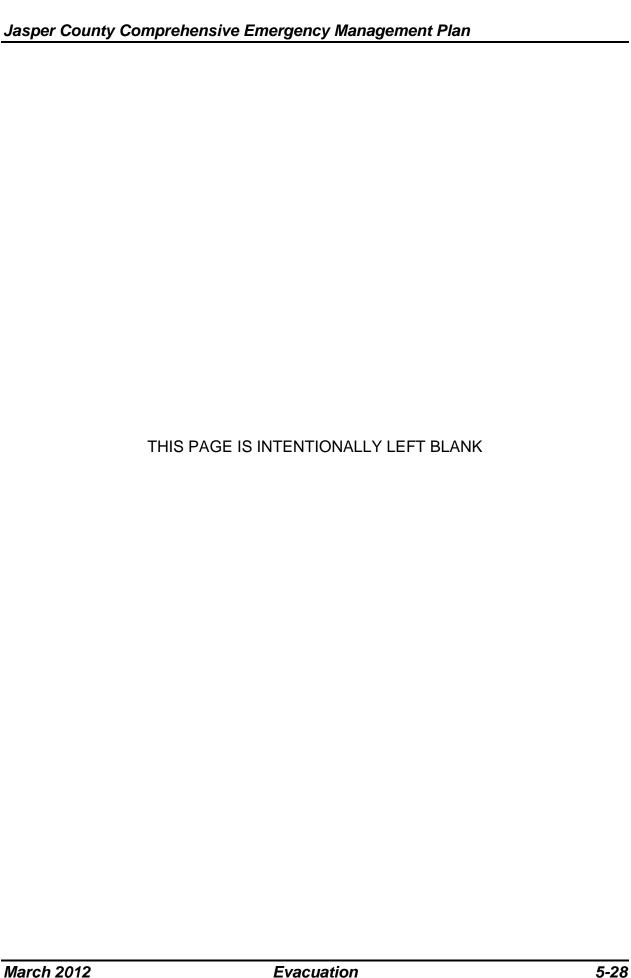| √	Preparedness Task	Resource
1	Develop and maintain sections in standard operating procedures/guidelines and other plans and procedures necessary for the emergency support function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and maintain a roster of emergency support function supervisors, including shift change and staffing procedures, for Emergency Operations Center activation and field operations.	All Support Agencies
3	Develop and maintain an emergency support function manpower list, delineating specialized skills of personnel.	All Support Agencies
4	Develop and maintain mutual aid agreements and memoranda of understanding, as needed.	All Support Agencies
5	Develop and maintain copies of hazardous materials evacuation procedures and distribute to all appropriate agencies.	Jasper County Sheriff's Department
6	Develop public education programs involving evacuation.	Jurisdictional Law Enforcement
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers and email addresses).	All Support Agencies
8	Obtain detailed maps of the jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
11	Ensure that agency representatives can access their respective agencies' networks, if available, while in the Emergency Operations Center.	All Support Agencies
12	Consult with critical facilities (hospitals, jails, etc.) to determine appropriate evacuation procedures.	Jurisdictional Law Enforcement
13	Identify resource requirements for evacuating special needs populations.	Jurisdictional Law Enforcement

√	**Preparedness Task**	**Resource**
14	Provide information to pet and livestock owners on the evacuation procedures for animals.	All Support Agencies

Evacuation

√	Response Task	Resource
1	Obtain a status report on Jasper County activities, once in the Emergency Operations Center.	All Support Agencies
2	Identify and coordinate additional resources, as needed, in support of local field operations.	Jasper County Emergency Management Agency
3	Evaluate the need for an evacuation and coordinate with the appropriate officials in the affected jurisdiction if time is sufficient.	Jasper County Sheriff's Department and Jurisdictional Law Enforcement
4	Assist in the development of the incident action plan.	All Support Agencies
5	Systematically notify residents in the affected area. List addresses notified and mark homes with chalk or tape to prevent duplications.	All Support Agencies
6	Provide technical assistance, as requested	All Support Agencies
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide situation reports of emergency support function activities to the Emergency Operations Center supervisor, as required.	All Support Agencies
9	Attend briefings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing communications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Operations Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
13	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
14	Coordinate with the Law Enforcement Emergency Support Function in assisting with building evacuations, as needed.	Jasper County Sheriff's Department
15	Coordinate with local jurisdictions for the acquisition of transportation resources, as needed, in the event of the evacuation of jails.	Jurisdictional Law Enforcement
16	Provide transportation assistance for the evacuation of special needs populations throughout the County, as needed.	Local School Corporations

Evacuation

√	Recovery Task	Resource
1	Coordinate with the Law Enforcement Emergency Support Function to assist local authorities in establishing checkpoints for re-entry to evacuated areas.	Jasper County Sheriff's Department
2	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Sheriff's Department
3	Ensure all staff are properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
4	Prepare appropriate After-Action Reports	All Support Agencies

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AG/Animal Health Emergencies
Emergency Support Function

Primary Coordinating Agency: Jasper County Purdue Extension

Support Agencies:

- Jasper County Animal Control
- BOAH
- Jasper County Veterinarians

The AG/Animal Health Emergencies Emergency Support Function is responsible for the protection of animals and pets within a jurisdiction through preventative medical measures such as public awareness programs on animal-borne diseases and through providing additional support to displaced animals in the event of mass evacuations due to fire, flood, or other emergencies/disasters.

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Animal Health Emergencies

√	Mitigation Tasks	Resources
1	Investigate new technology and procedures for use in completing Animal Health Emergencies Emergency Support Function goals and objectives.	All Support Agencies
2	Identify areas where mutual aid agreements and memoranda of understanding are in place or are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
3	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
5	Identify emergency support function-specific training requirements, especially with regard to Emergency Operations Center operations.	Jasper County Purdue Extension

Animal Health Emergencies

√	Preparedness Tasks	Resources
1	Develop and maintain standard operating procedures and other plans and procedures necessary for the emergency support function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct training and exercise programs for emergency support function staff with regard to animal health emergency procedures.	Jasper County Purdue Extension
3	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
5	Ensure that copies of all necessary emergency support function-specific emergency plans, procedures, and other reference materials are located at the emergency support function's station in the Emergency Operations Center.	All Support Agencies
6	Develop and maintain list of reportable diseases for animals.	Jasper County Purdue Extension
7	Develop and maintain provisions for the sheltering of animals (County fairgrounds, sports fields, etc.).	All Support Agencies
8	Develop and conduct exercises for laboratory animal evacuations.	Jasper County Purdue Extension and Jasper County Animal Control
9	Encourage pet owners to prominently display identification on their animals.	All Support Agencies
10	Develop and maintain emergency animal procedures within the County.	All Support Agencies

Animal Health Emergencies

√	Response Task	Resource
1	Assess the scope, magnitude and extent of the incident. Estimate the manpower requirements needed to fulfill the Animal Health Emergencies Emergency Support Function role.	Jasper County Animal Control and Jasper County Purdue Extension
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Interface with State/Federal personnel to coordinate the emergency support function information and planning functions.	Jasper County Emergency Management Agency
4	Support other emergency support functions, as needed.	All Support Agencies
5	Coordinate the triage and treatment of animals.	Local Veterinarians
6	Provide technical assistance, as requested.	All Support Agencies
7	Provide hourly situation reports of the Animal Health Emergencies Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
8	Attend meetings for periodic situation updates.	All Support Agencies
9	Document incoming and outgoing notifications.	All Support Agencies
10	Maintain record of actions taken.	All Support Agencies
11	If a Joint Information Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
12	Coordinate feeding and sheltering logistics for animals.	Jasper County Animal Control
13	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Animal Health Emergencies

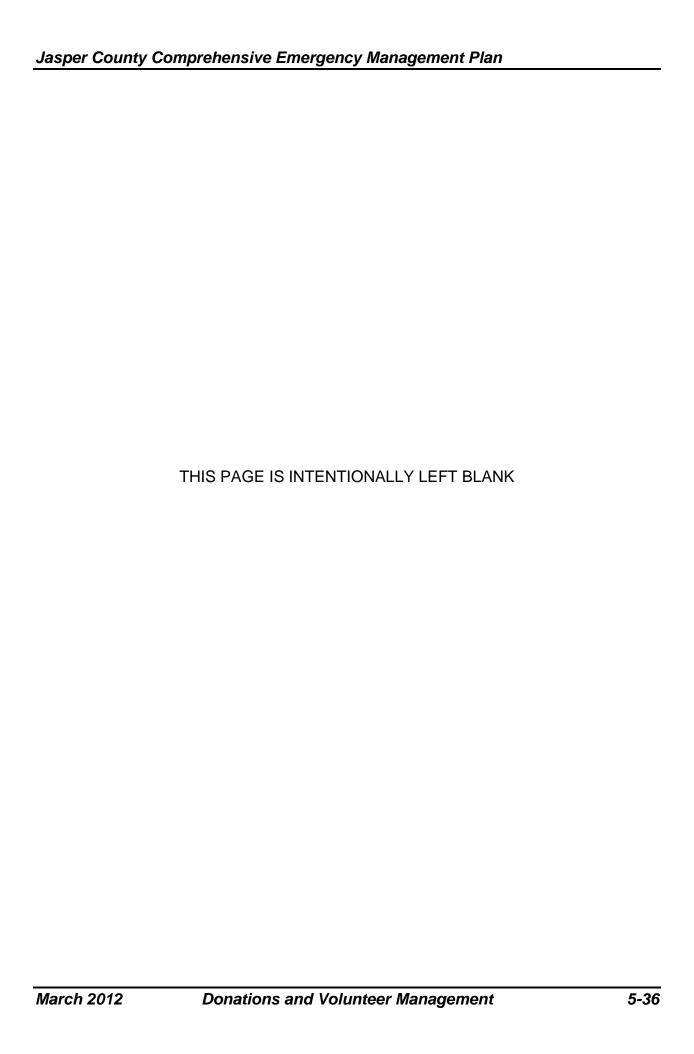| √	Recovery Task	Resource
1	Evaluate the safety of animals and provide necessary medical attention.	Local Veterinarians
2	Assist in the determination of appropriate burial/disposal procedures for large amounts of contaminated, dead animals.	Jasper County Purdue Extension and Local Veterinarians
3	Prepare appropriate After-Action Reports.	All Support Agencies
4	Implement decontamination agreements with local fire departments and hazardous materials teams, as needed.	All Support Agencies
5	Ensure that emergency support function agencies' personnel have been decontaminated, where applicable.	All Support Agencies
6	Collect and inventory all equipment used during the incident.	All Support Agencies
7	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Purdue Extension
8	Provide guidance on State and Federal regulations.	Jasper County Purdue Extension
9	Assist in the determination of appropriate burial/disposal of deceased animals remains.	Jasper County Purdue Extension and Local Veterinarians
10	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
11	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Donations and Volunteer Management
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- American Red Cross
- Local Churches
- Local School Corporations:
    - Kankakee Valley School Corporation
    - Remington School Corporation
    - Rensselaer School Corporation
- St. Joseph's College

This emergency support function is responsible for the efforts to track, collect, and disseminate the donations that come into the community when a disaster strikes. This will include rostering volunteers (emergent volunteer control), preparing resources lists, and documenting monetary donations provided to the jurisdiction as well as storing and/or warehousing clothing and materials that have also been donated.

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Donations and Volunteer Management

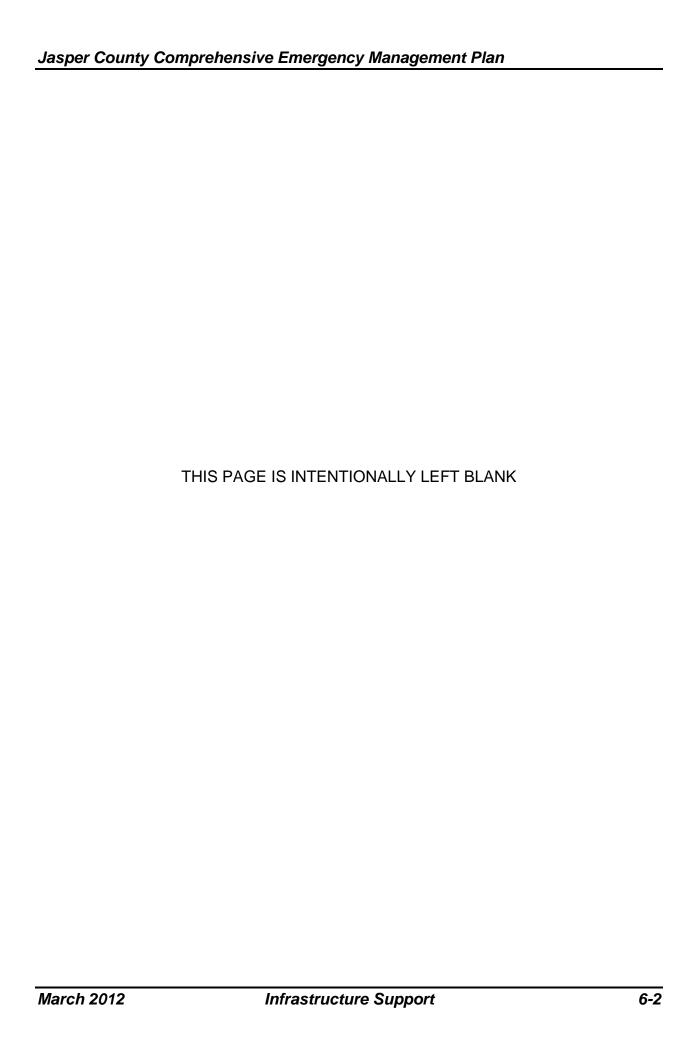| √	Mitigation Task	Resource
1	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
2	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies and ancillary or contract support services.	All Support Agencies
3	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
5	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
6	Identify emergency support function-specific training requirements.	Jasper County Emergency Management Agency

Donations and Volunteer Management

√	Preparedness Task	Resource
1	Develop and maintain sections in standard operating procedures and other plans and procedures necessary for the emergency support function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct training for emergency support function Primary Coordinating and Support Agency staff.	Jasper County Emergency Management Agency
3	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Develop and maintain an emergency support function manpower list, delineating specialized skills of personnel.	All Support Agencies
5	Develop and maintain mutual aid agreements and memoranda of understanding, where needed.	All Support Agencies
6	Develop public education programs involving donations and the utilization of volunteers.	Jasper County Emergency Management Agency and American Red Cross
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
11	Ensure that agency representatives can access their respective agencies' networks, if available, while in the County Emergency Operations Center.	All Support Agencies

Donations and Volunteer Management

√	Response Task	Resource
1	Assess the scope, magnitude, and extent of the incident. Determine the extent of the hazard remaining.	Jasper County Emergency Management Agency
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Identify and coordinate additional resources, as needed, in support of local field operations.	Jasper County Emergency Management Agency
4	Assist in the development of the incident action plan.	All Support Agencies
5	Provide technical assistance, as requested.	All Support Agencies
6	Support other emergency support functions, as needed.	All Support Agencies
7	Provide situation reports of emergency support function activities to the Emergency Operations Center supervisor, as required.	All Support Agencies
8	Attend briefings for periodic situation updates.	All Support Agencies
9	Document incoming and outgoing communications.	All Support Agencies
10	Maintain record of actions taken.	All Support Agencies
11	If a Joint Operations Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
12	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
13	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Donations and Volunteer Management

√	Recovery Task	Resource
1	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Emergency Management Agency
2	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
3	Prepare appropriate After-Action Reports.	All Support Agencies
4	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Infrastructure Support Section

The Infrastructure Support Section consists of the following emergency support functions: Transportation, Public Works and Engineering, Energy, and Damage Assessment. These emergency support functions directly support those agencies dealing with infrastructure critical to supporting the needs of Jasper County and its citizens.
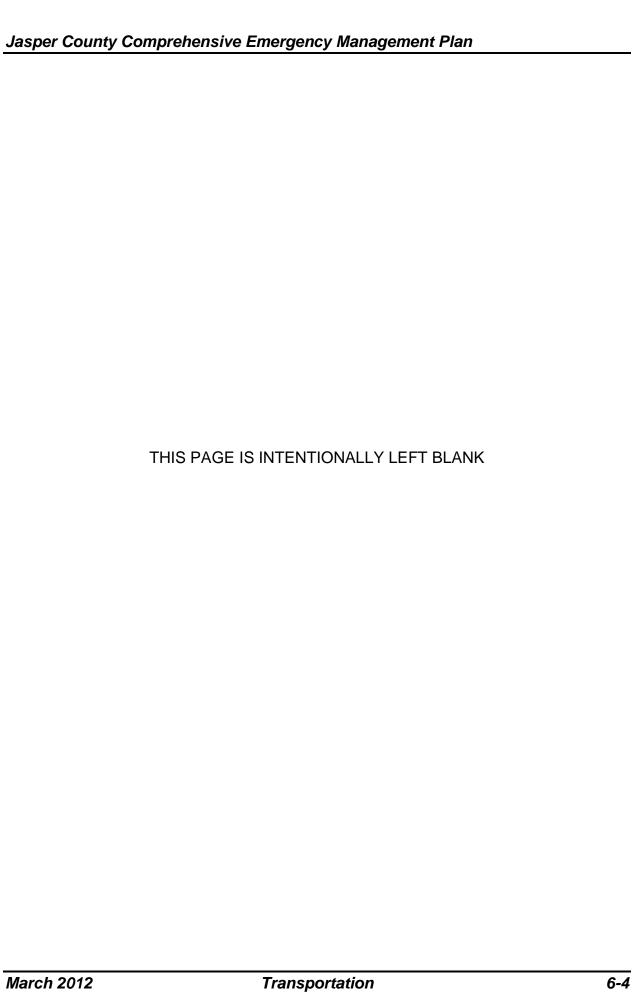
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Transportation
Emergency Support Function

Primary Coordinating Agency: Jasper County Highway Department

Support Agencies:

- Jasper County Emergency Management Agency
- Local School Corporations:
    - Kankakee Valley School Corporation
    - Remington School Corporation
    - Rensselaer School Corporation

The Transportation Emergency Support Function is responsible for transporting equipment and response personnel to incident sites during an emergency or disaster. This emergency support function may also be tasked with transporting medical supplies and the remains of deceased victims.

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Transportation

√	Mitigation Task	Resource
1	Identify critical transportation facilities and fueling sites that are vulnerable to an emergency or disaster, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergency and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the Transportation Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Identify areas where public education programs detailing warning information are needed.	Jasper County Emergency Management Agency
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
9	Identify emergency support function-specific training requirements.	Jasper County Highway Department and Jasper County Emergency Management Agency
10	Identify roles and responsibilities of Support Agencies.	Jasper County Highway Department

Transportation

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other plans and procedures necessary for the Transportation Emergency Support Function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct training and exercise programs for the Transportation Emergency Support Function personnel.	Jasper County Highway Department and Jasper County Emergency Management Agency
3	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
4	Develop and maintain the Transportation Emergency Support Function manpower list, delineating specialized skills of personnel.	All Support Agencies
5	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
6	Develop and maintain equipment lists.	All Support Agencies
7	Maintain and update personnel and equipment certifications.	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary Transportation Emergency Support Function emergency manuals, plans, procedures, and other reference materials are located at the Transportation Emergency Support Function position at the County Emergency Operations Center.	All Support Agencies
10	Develop and maintain lists of sources of hazard-specific resources and equipment.	All Support Agencies
11	Execute mutual aid agreements and memoranda of understanding with Support Agencies, ancillary or contract support services, and resources.	All Support Agencies

√	Preparedness Task	Resource
12	Provide guidance on State and Federal regulations regarding transportation issues.	Jasper County Highway Department
13	Provide assistance to Support Agencies to ensure development of procedures and checklists.	Jasper County Highway Department and Jasper County Emergency Management Agency
14	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies

Transportation

√	Response Task	Resource
1	Assess the scope, magnitude, and extent of the incident. Determine the extent of the hazard remaining.	Jasper County Emergency Management Agency and Jasper County Highway Department
2	Make notifications as required by standard operating procedures, using call down lists and including all Support Agencies.	Jasper County Highway Department
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning the Transportation Emergency Support Function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Provide technical assistance, as requested.	All Support Agencies
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide hourly situation reports of the Transportation Emergency Support Function activities to Emergency Operations Center supervisor.	All Support Agencies
9	Attend meetings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing notifications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Information Center is activated, send an emergency support function representative to that location, as needed.	All Support Agencies
13	Coordinate with the Law Enforcement and Public Works and Engineering Emergency Support Functions to provide assistance in placing barricades, controlling traffic, etc., as needed.	Jasper County Highway Department
14	Coordinate the acquisition and allocation of helicopters to assist in searches and overhead incident site inspection.	Jasper County Emergency Management Agency
15	Coordinate with local jurisdictions for the acquisition of transportation resources, as needed.	Jasper County Highway Department

√	Response Task	Resource
16	Coordinate with local jurisdictions for the acquisition of transportation materials and supplies, as needed.	Jasper County Highway Department
17	Make requests for additional transportation resources, as needed.	Jasper County Highway Department
18	Provide public information officer support to the County Emergency Management Agency and the County Emergency Operations Center.	All Support Agencies
19	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
20	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
21	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Transportation

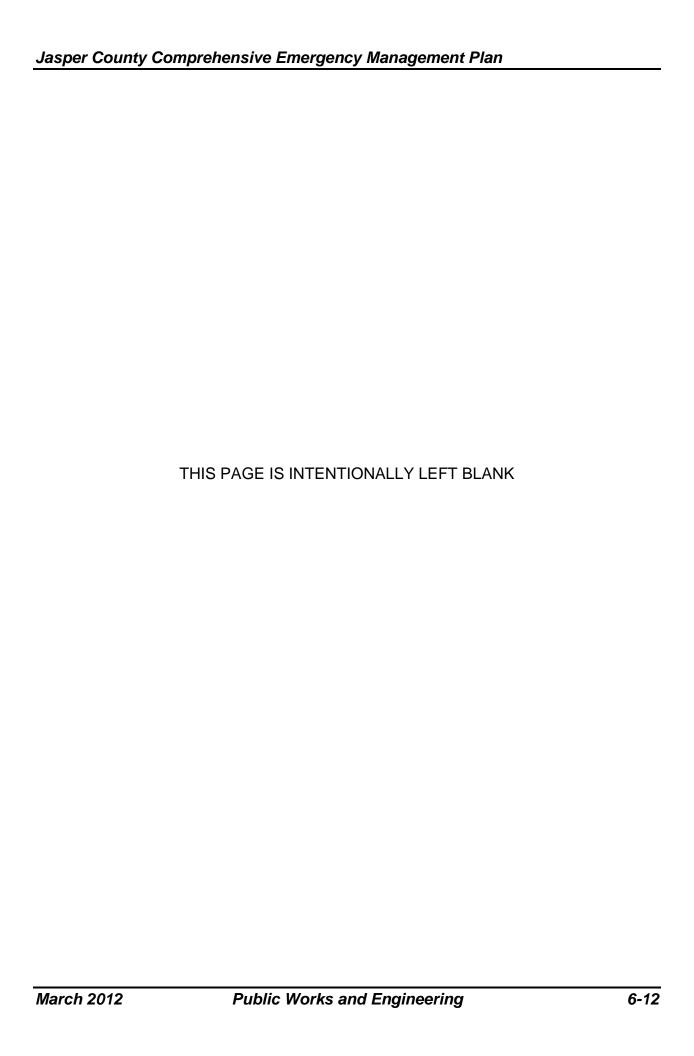| √	Recovery Task	Resource
1	Ensure the Transportation Emergency Support Function agencies' personnel and equipment have been decontaminated, if necessary.	All Support Agencies
2	Collect and inventory all equipment used during the incident.	All Support Agencies
3	Provide guidance on State and Federal transportation regulations.	Jasper County Highway Department
4	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Highway Department
5	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
6	Prepare appropriate After-Action Reports.	All Support Agencies
7	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Public Works and Engineering
Emergency Support Function

Primary Coordinating Agency: Jasper County Highway Department

Support Agencies:

- Jasper County Emergency Management Agency
- Jasper County Engineering Department
- Jasper County Utilities Departments

The Public Works and Engineering Emergency Support Function is responsible for maintaining the overall operational status of all buildings, roads, and sewage and water treatment facilities within a local jurisdiction by providing engineering expertise and equipment support to those facilities before, during, and after an emergency or disaster.

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Public Works and Engineering

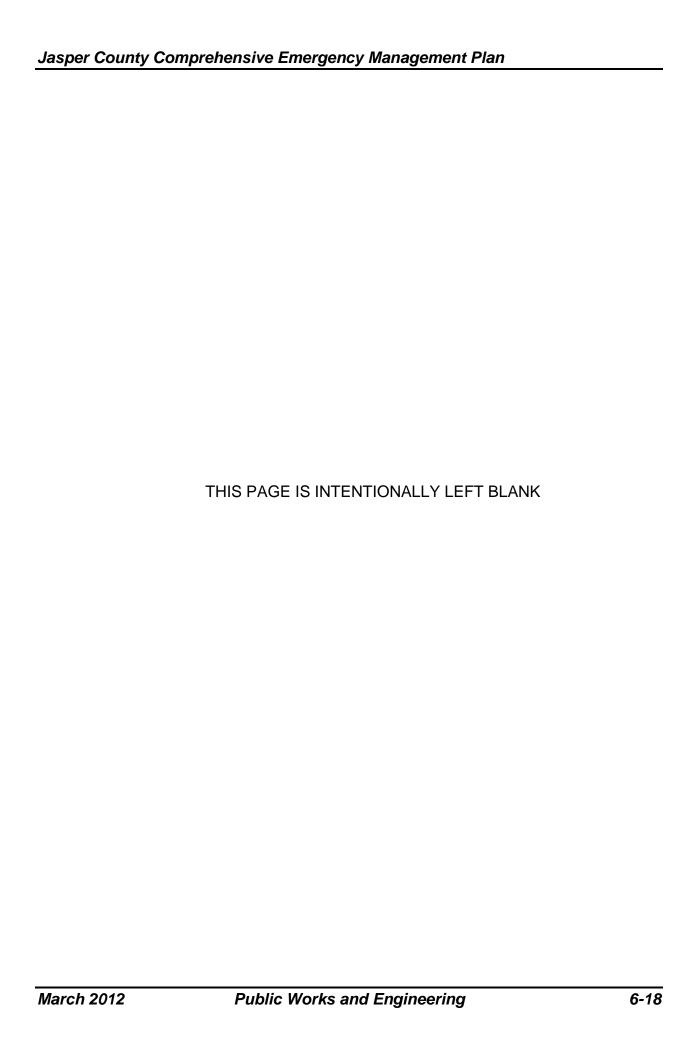| √	Mitigation Task	Resource
1	Identify critical facilities that are vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing Public Works and Engineering Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Identify areas where public education programs are needed.	Jasper County Highway Department and Jasper County Utilities Departments
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Inspect levees and dams throughout the County on an annual basis.	Jasper County Engineering Department
9	Inspect bridges throughout the County on an annual basis.	Jasper County Highway Department and Jasper County Engineering Department
10	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
11	Identify emergency support function-specific training requirements.	All Support Agencies

Public Works and Engineering

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures and other plans and procedures necessary for the Public Works and Engineering Emergency Support Function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
3	Develop and maintain a Public Works and Engineering Emergency Support Function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
4	Develop and maintain equipment and resource lists.	All Support Agencies
5	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
6	Obtain detailed maps of jurisdictions.	All Support Agencies
7	Ensure that copies of all necessary emergency support function emergency manuals, plans, procedures, and other reference materials are located at the Public Works and Engineering Emergency Support Function station in the County Emergency Operations Center.	All Support Agencies
8	Maintain small portable generators.	All Support Agencies
9	Provide guidance on State and Federal public works regulations.	Jasper County Utilities Departments and Jasper County Engineering Department
10	Ensure that provisions for backup power for lift stations have been made.	Jasper County Utilities Departments
11	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies

Public Works and Engineering

√	Response Task	Resource
1	Assess the scope, magnitude, and extent of the incident. Determine the extent of the hazard remaining.	Jasper County Emergency Management Agency and Jasper County Highway Department
2	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
3	Collect information concerning Public Works and Engineering Emergency Support Function field activities.	All Support Agencies
4	Assist in the development of the incident action plan.	All Support Agencies
5	Provide traffic control resources to the Law Enforcement Emergency Support Function, as needed.	Jasper County Highway Department
6	Coordinate with the Law Enforcement Emergency Support Function on the decision to close roads or establish detours.	Jasper County Highway Department and Jasper County Emergency Management Agency
7	In the event of an evacuation, coordinate with the Transportation Emergency Support Function for preplanned or new routes.	All Support Agencies
8	Provide technical assistance, as requested.	All Support Agencies
9	Provide engineering expertise, equipment, contractors and contract equipment, traffic control, and barricades, as needed.	All Support Agencies
10	Secure dump trucks for use in an emergency, as needed.	All Support Agencies
11	Assist in clearing roads and bridges, where necessary.	All Support Agencies
12	Provide chainsaw crews and loader/dump truck crews for debris removal and road clearing.	All Support Agencies
13	Coordinate requests from local authorities for Public Works and Engineering Emergency Support Function resources.	Jasper County Highway Department
14	Support other emergency support functions, as required.	All Support Agencies
15	Provide hourly situation reports of emergency support function activities to the Emergency Operations Center supervisor.	All Support Agencies

√	Response Task	Resource
16	Provide assistance in the identification of alternate solid waste disposal sites throughout the County.	All Support Agencies
17	Attend meetings for periodic situation updates.	All Support Agencies
18	Document incoming and outgoing notifications.	All Support Agencies
19	Maintain record of actions taken.	All Support Agencies
20	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
21	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions, as needed.	Jasper County Emergency Management Agency
22	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Public Works and Engineering

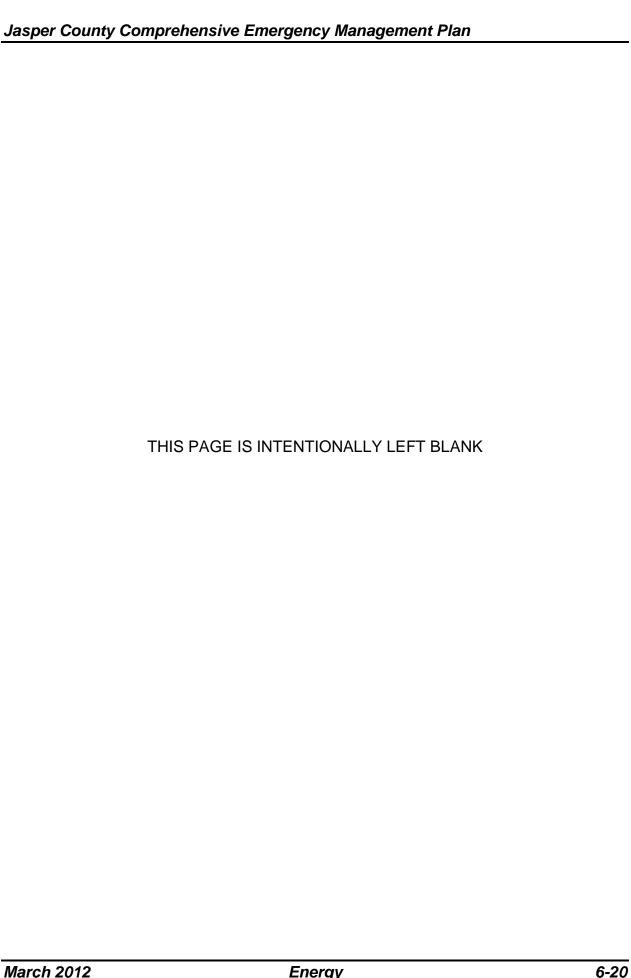| √	Recovery Task	Resource
1	Ensure personnel for the Public Works and Engineering Emergency Support Function agencies have been decontaminated, if necessary.	All Support Agencies
2	Inspect bridges, overpasses, and railroad/highway intersections for structural integrity after a disaster.	Jasper County Engineering Department and Jasper County Highway Department
3	Provide assistance in the repair of dams and flood levees/bridges, as needed.	Jasper County Highway Department and Support Agencies
4	Coordinate local relief efforts for the removal of debris, as needed.	Jasper County Highway Department
5	Collect and inventory all equipment used during the incident and ensure that the equipment is decontaminated, as needed.	All Support Agencies
6	Provide guidance on State and Federal regulations.	All Support Agencies
7	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Highway Department
8	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
9	Prepare appropriate After-Action Reports.	All Support Agencies
10	Coordinate with the Public Information Emergency Support Function in developing a public information strategy for reassuring the public that the water system and water is safe for use and drinking.	Jasper County Utilities Departments
11	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

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Energy
Emergency Support Function

Primary Coordinating Agency: Northern Indiana Public Service Company

Support Agencies:

- Jasper County Rural Electrical Membership Corporation
- Rensselaer Electric Company

This emergency support function is responsible for assuring the constant and needed supply of electrical power and/or heating to victims of an emergency or disaster within the jurisdiction.

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Energy

√	Mitigation Task	Resource
1	Identify critical facilities vulnerable to emergencies or disasters, evaluate that vulnerability, and determine what actions can prevent or reduce that vulnerability.	All Support Agencies
2	Identify potential funding sources that are available to mitigate against emergencies and disasters.	All Support Agencies
3	Investigate new technology and procedures for use in completing the Energy Emergency Support Function goals and objectives.	All Support Agencies
4	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
5	Identify areas where public education programs detailing energy-related issues are needed.	All Support Agencies
6	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
8	Identify sources of energy needs, resources, and equipment.	All Support Agencies
9	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
10	Identify emergency support function-specific training requirements.	All Support Agencies

Energy

√	Preparedness Task	Resource
1	Develop and maintain sections in standard operating procedures and other plans and procedures necessary for the Energy Emergency Support Function and its Support Agencies to operate effectively.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs for the Energy Emergency Support Function personnel.	Jasper County Emergency Management Agency and All Support Agencies
3	Develop and maintain mutual aid agreements and memoranda of understanding for energy resources with Support Agencies and ancillary or contract support services.	All Support Agencies
4	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Develop and maintain an emergency support function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
6	Develop and maintain resource lists.	All Support Agencies
7	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
8	Obtain detailed maps of jurisdictions.	All Support Agencies
9	Ensure that copies of all necessary emergency support function emergency manuals, plans, procedures, and reference materials are located at the Energy Emergency Support Function station in the County Emergency Operations Center.	All Support Agencies
10	Provide guidance on State and Federal energy regulations.	All Support Agencies
11	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies

√	Preparedness Task	Resource
12	Establish and maintain a coordination link with non-regulated power generators to ensure activities and operations are coordinated during emergencies.	Northern Indiana Public Service Company

Energy

√	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency and Northern Indiana Public Service Company
2	Activate the Energy Emergency Support Function and its personnel, based on incident assessment.	Northern Indiana Public Service Company
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning the Energy Emergency Support Function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Provide technical assistance, as requested.	All Support Agencies
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide hourly situation reports of the Energy Emergency Support Function activities to the Emergency Operations Center supervisor.	All Support Agencies
9	Attend meetings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing notifications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	If a Joint Information Center is activated, send an emergency support function representative to that location, if appropriate.	All Support Agencies
13	Request State/Federal assistance/resources, as needed.	Jasper County Emergency Management Agency
14	Interface with State/Federal personnel to coordinate the emergency support function's information and planning functions/activities, as needed.	Jasper County Emergency Management Agency
15	In the event of disruptions in the communications system, coordinate with the Communications and Warning Emergency Support Function to establish back up communication systems, as required.	Northern Indiana Public Service Company

√	Response Task	Resource
16	Provide waivers for normally disallowed energy sources, when energy resources are necessary for a time-critical action and acceptable sources are unavailable in necessary amounts.	All Support Agencies
17	Prioritize the re-establishment of energy to affected areas, based on emergency response and hazard mitigation needs.	All Support Agencies
18	Provide incident information and status of activities to energy providers in affected areas, to those in other regions or jurisdictions, and to mutual aid partners.	All Support Agencies
19	Activate mutual aid agreements with other energy providers, as needed, to mitigate service disruptions.	All Support Agencies
20	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies
21	Establish and maintain a coordination link with non-regulated power generators to ensure activities and operations are coordinated during emergencies.	All Support Agencies
22	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Energy

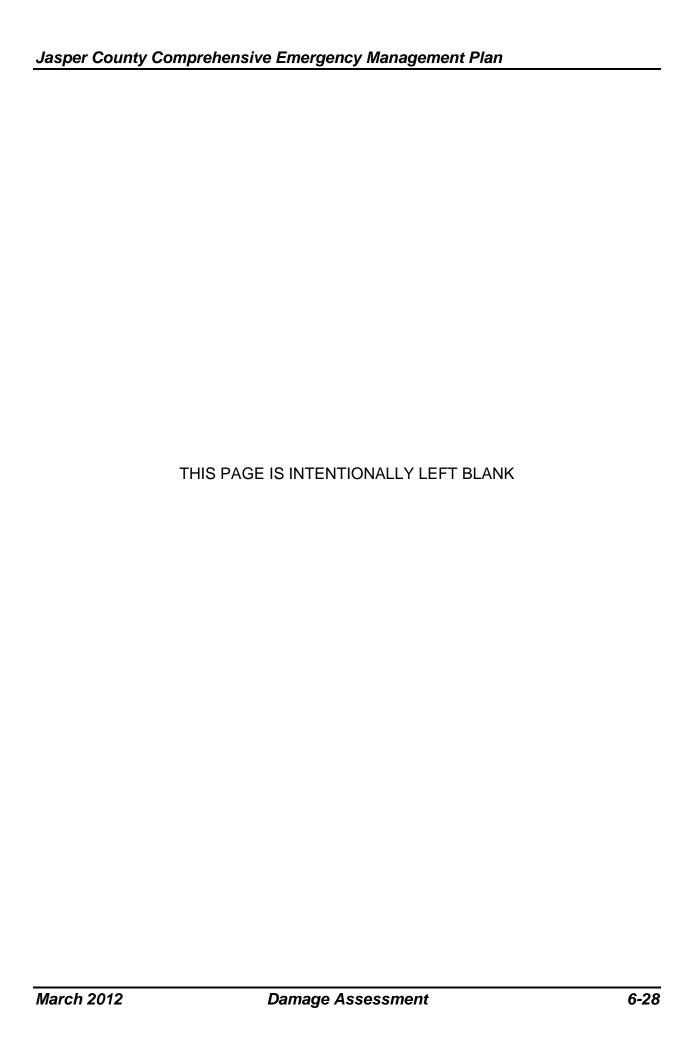| √	Recovery Task	Resource
1	Ensure Energy Emergency Support Function agencies' personnel have been decontaminated, when applicable.	All Support Agencies
2	Collect and inventory all equipment used during the incident.	All Support Agencies
3	Provide guidance on State and Federal energy regulations.	All Support Agencies
4	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Northern Indiana Public Service Company
5	Implement procedures for the restoration of energy production and distribution capabilities in an affected area.	All Support Agencies
6	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
7	Prepare appropriate After-Action Reports.	All Support Agencies
8	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Damage Assessment
Emergency Support Function

Primary Coordinating Agency: Jasper County Emergency Management Agency

Support Agencies:

- American Red Cross
- Jasper County Utilities Departments

The Damage Assessment Emergency Support Function is responsible for assessing the overall extent of damage to private residences, businesses, and the community infrastructure. This emergency support function is also responsible for identifying the potential need for disaster relief and requests for a Federal declaration.

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Damage Assessment

√	Mitigation Task	Resource
1	Investigate new technology and procedures for use in completing the emergency support function's goals and objectives.	All Support Agencies
2	Identify areas where mutual aid agreements and memoranda of understanding are needed with Support Agencies, ancillary or contract support services, and resource providers.	All Support Agencies
3	Identify areas where public education programs detailing damage assessment and State and Federal reimbursement procedures are needed.	Jasper County Emergency Management Agency
4	Identify the emergency support function's supervisors and their shift change and staffing procedures for County Emergency Operations Center activation and field operations.	All Support Agencies
5	Identify sources of hazard-specific needs, resources, and equipment.	All Support Agencies
6	Identify requirements for emergency support function-specific standard operating procedures, plans, and checklists for Primary Coordinating and Support Agencies.	All Support Agencies
7	Identify emergency support function-specific training requirements.	All Support Agencies
8	Identify damage assessment team staffing patterns and equipment needs.	All Support Agencies

Damage Assessment

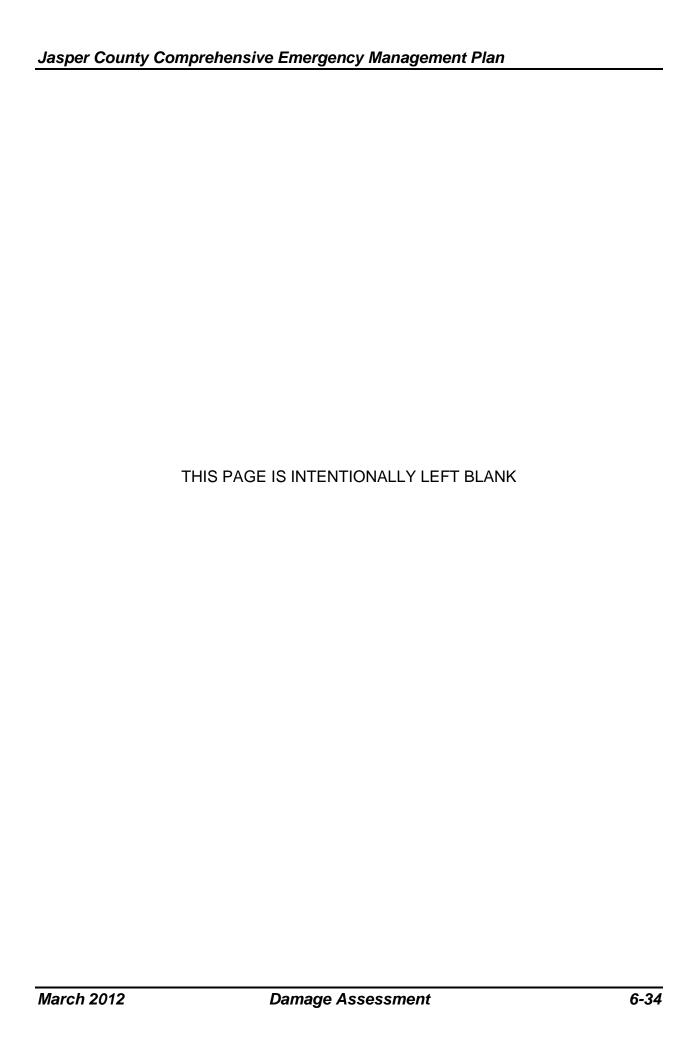| √	Preparedness Task	Resource
1	Develop and maintain sections in standard operating procedures and other plans and procedures necessary for the emergency support function and its Support Agencies to operate efficiently.	All Support Agencies
2	Develop and conduct awareness, training, and exercise programs for the Damage Assessment Emergency Support Function.	Jasper County Emergency Management Agency
3	Develop and conduct public education programs detailing damage assessment and State and Federal reimbursement procedures.	Jasper County Emergency Management Agency and American Red Cross
4	Develop and maintain mutual aid agreements and memoranda of understanding with Support Agencies and ancillary or contract support services.	All Support Agencies
5	Develop and maintain a telephone directory of all emergency support function agencies, as well as other agencies that may be involved in an emergency, including directories for Counties, municipalities, and Federal agencies with responsibilities under the Federal Response Plan and/or the Department of Homeland Security's National Response Plan.	Jasper County Emergency Management Agency
6	Develop and maintain a roster of the emergency support function's supervisors, including shift change and staffing procedures, for County Emergency Operations Center activation and field operations.	All Support Agencies
7	Develop and maintain an emergency support function manpower list, delineating specialized skills and certifications of personnel.	All Support Agencies
8	Develop and maintain equipment lists.	All Support Agencies
9	Develop contact notification lists with essential information included (address, telephone, cellular, facsimile numbers, and email addresses).	All Support Agencies
10	Obtain detailed maps of jurisdictions.	All Support Agencies
11	Develop and maintain a damage assessment situation map.	Jasper County Emergency Management Agency

√	Preparedness Task	Resource
12	Ensure that copies of all necessary emergency support function-specific emergency manuals, plans, procedures, and other reference materials are located at the emergency support function's station in the County Emergency Operations Center.	All Support Agencies
13	Develop and maintain lists of hazard-specific resources and equipment.	All Support Agencies
14	Provide guidance on State and Federal regulations.	Jasper County Emergency Management Agency
15	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the County Emergency Operations Center or in the field.	All Support Agencies
16	Ensure all damage assessment team members have been trained in how to properly conduct assigned tasks.	Jasper County Emergency Management Agency

Damage Assessment

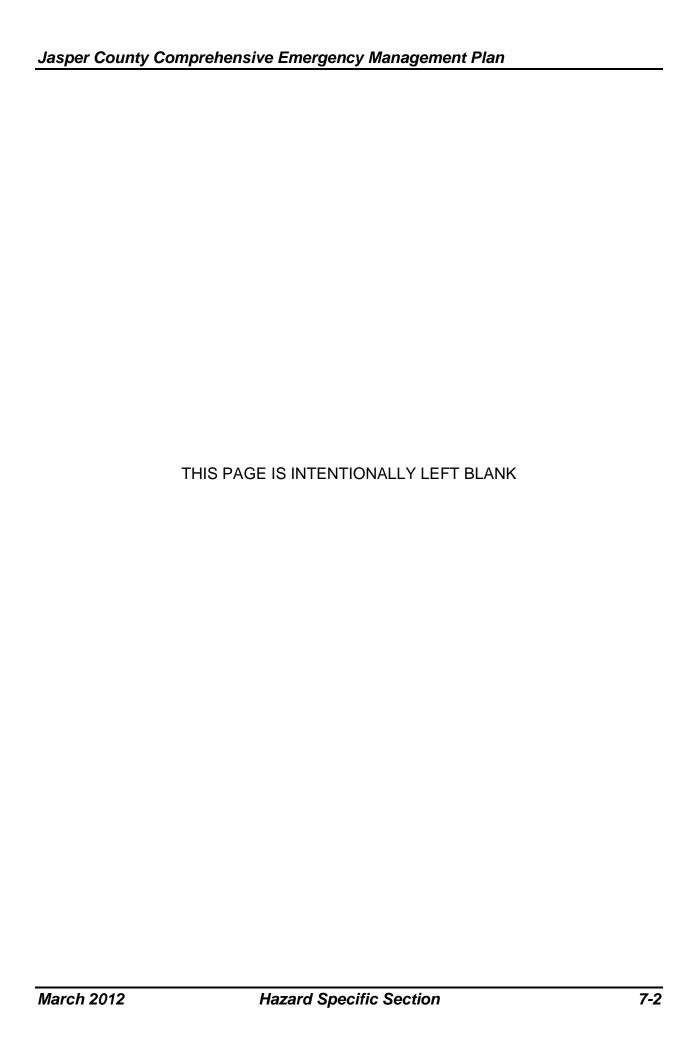| √	Response Task	Resource
1	Assess the scope, magnitude, extent, and potential duration of the incident.	Jasper County Emergency Management Agency
2	Activate the emergency support function and its personnel, based on incident assessment.	Jasper County Emergency Management Agency
3	Obtain a status report on County activities, once in the Emergency Operations Center.	All Support Agencies
4	Collect information concerning the emergency support function field activities.	All Support Agencies
5	Assist in the development of the incident action plan.	All Support Agencies
6	Dispatch the Damage Assessment Emergency Support Function personnel to appropriate field locations to conduct damage assessment activities, if appropriate and safe to do so.	Jasper County Emergency Management Agency
7	Support other emergency support functions, as needed.	All Support Agencies
8	Provide hourly situation reports of emergency support function activities to the Emergency Operations Center supervisor.	All Support Agencies
9	Attend meetings for periodic situation updates.	All Support Agencies
10	Document incoming and outgoing notifications.	All Support Agencies
11	Maintain record of actions taken.	All Support Agencies
12	Perform damage assessments at affected site(s).	All Support Agencies
13	Send assessment reports to the County Emergency Management Agency or the Emergency Operations Center if activated.	All Support Agencies
14	Assist local authorities in performing damage assessments, as requested.	All Support Agencies
15	Request State/Federal resources, as needed.	Jasper County Emergency Management Agency
16	Interface with State/Federal personnel to coordinate the emergency support function information and planning functions, as needed.	Jasper County Emergency Management Agency
17	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

Damage Assessment

√	Recovery Task	Resource
1	Collect and inventory all equipment used during the incident.	All Support Agencies
2	Provide guidance on State and Federal damage assessment activities and associated forms.	Jasper County Emergency Management Agency
3	Coordinate with the Resource Support Emergency Support Function on resource accountability.	Jasper County Emergency Management Agency
4	Ensure site damage assessments were sent to the Jasper County Emergency Management Agency.	All Support Agencies
5	Coordinate with insurance companies of affected individuals, businesses, municipalities, etc.	Jasper County Emergency Management Agency
6	Advise individuals, businesses, municipalities, etc., as to the repairs and restorative efforts that are likely to be necessary.	All Support Agencies
7	Ensure that all staff is properly debriefed, to include mental health debriefings, if appropriate.	All Support Agencies
8	Prepare appropriate After-Action Reports.	All Support Agencies
9	Follow normal damage assessment and insurance procedures.	All Support Agencies
10	Coordinate with the Public Works and Engineering Emergency Support Function to assess extent of damage to buildings, properties, and critical infrastructures.	Jasper County Utilities Departments
11	Coordinate with the Law Enforcement Emergency Support Function to determine evidentiary issues associated with damaged public properties' critical infrastructure needing to be restored and issues associated with reclamation of evidentiary items and possessions.	Jasper County Emergency Management Agency
12	Coordinate with the Emergency Operations Center supervisor before deactivating the emergency support function.	All Support Agencies

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HAZARD SPECIFIC SECTION

This section contains specific information, tasks/activities involving a response to a hazard not found in the other sections of the Comprehensive Emergency Management Plan. Therefore, specific planning elements have been created:

- Terrorism Consequence Management – This element addresses the specialized emergency response operations and supporting efforts needed in the event of a known, suspected, or threatened terrorist incident affecting Jasper County.

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Terrorism Consequence Management

I.   INTRODUCTION

This element of the Jasper County Comprehensive Emergency Management Plan addresses the specialized emergency response operations and supporting efforts needed by Jasper County in the event of a known, suspected, or threatened terrorist incident occurring within its borders.

II.   PURPOSE

The Terrorism Consequence Management Element supplements the County's Comprehensive Emergency Management Plan by addressing those specialized considerations necessary in case of a terrorist attack within or affecting the County.

III.   SCOPE

This element recognizes the interdependency of local governments in Indiana, and the potential that a multi-jurisdictional response to manage the consequences of a terrorist event may be required. Therefore, this element is also intended to be supportive of and consistent with the Comprehensive Emergency Management Plans and Terrorism Consequence Management Elements of local jurisdictions where applicable.

IV.   SITUATION

A.   Description of the Hazard

1.   A terrorist event may occur at any time with little or no warning. It may be local within a single municipality, an unincorporated area of Jasper County, or be of a nature that it affects numerous jurisdictions within the State. In addition, it could originate outside of the State or the United States, and still affect the facilities, systems, businesses, and population of Jasper County.

2.   A terrorist event may involve a variety of methods ranging from uncomplicated incidents affecting relatively small areas, to highly complex events with very widespread physical or economic consequences. Other incidents could involve the use of the less common weapons of mass destruction such as sophisticated explosive, chemical, biological, or radiological agents specifically designed to harm people or property over large areas.

3.   A terrorist attack, especially from the use of a weapon of mass destruction, has the potential to result in health, safety, economic, and/or environmental impacts in a large geographical area.

B.   Vulnerability to a Terrorist Attack

Jasper County has many facilities, sites, systems, and special events susceptible to a terrorist attack. They may be divided into the following categories: government services, transportation centers, electric power and oil and gas storage, water supplies, information and communications, banking and finance, emergency services, public health, institutions, recreational facilities, commercial and industrial facilities, and miscellaneous.

C.   Summation of Risk

Terrorism's major objective is to instill unreasonable fear in the population to further the group's political or social objectives.

V.   CONCEPT OF OPERATIONS

A.   The Comprehensive Emergency Management Plan outlines a general concept of operations for a disaster or emergency. Terrorism however, affects the actions of emergency management officials and emergency responders in a different manner and some of those differences are presented here.

B.   The Federal Bureau of Investigation will evaluate information received and classify the credibility of the threat. That classification will likely determine the actions of local and State officials. If the threat is deemed "credible," crisis management operations will act to prevent the attack from occurring, while consequence management actions will focus on mitigation efforts to lessen the impact on the surrounding community. If an incident has already occurred, a full emergency activation will be established.

VI.   THREAT CONDITIONS AND ASSOCIATED PROTECTIVE MEASURES

The heads of County departments and agencies are responsible for developing and implementing appropriate agency-specific protective measures. The following threat conditions each represent an increasing risk of terrorist attacks. Beneath each threat condition are some suggested protective measures.
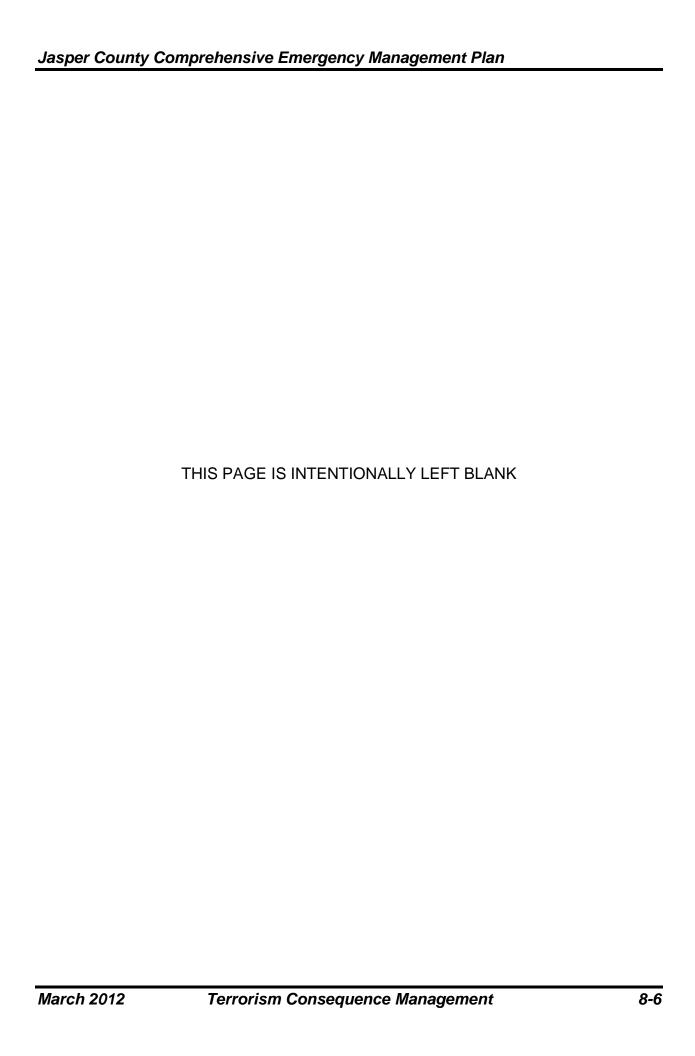
A.   **Low Condition (Green).** This condition is declared when there is a low risk of terrorist attacks. County departments and agencies should consider the following general measures in addition to the agency-specific protective measures they develop and implement:

1.   Refining and exercising, as appropriate, preplanned protective measures;

2. Ensuring personnel receive proper training on the Homeland Security Advisory System and specific preplanned department or agency protective measures; and

3. Institutionalizing a process to assure that all facilities and regulated sectors are regularly assessed for vulnerabilities to terrorist attacks, and all reasonable measures are taken to mitigate these vulnerabilities.

B. **Guarded Condition (Blue).** This condition is declared when there is a general risk of terrorist attacks. In addition to the protective measures taken in the previous threat condition, County departments and agencies should consider the following general measures in addition to the agency-specific protective measures that they will develop and implement:

1. Checking communications with designated emergency response or command locations;

2. Reviewing and updating emergency response procedures; and

3. Providing the public with any information that would strengthen its ability to act appropriately.

C. **Elevated Condition (Yellow).** An Elevated Condition is declared when there is a significant risk of terrorist attacks. In addition to the protective measures taken in the previous threat conditions, County departments and agencies should consider the following general measures in addition to the protective measures that they will develop and implement:

1. Increasing surveillance of critical locations;

2. Coordinating emergency plans, as appropriate, with nearby jurisdictions;

3. Assessing whether the precise characteristics of the threat require the further refinement of preplanned protective measures; and

4. Implementing, as appropriate, contingency and emergency response plans.

D. **High Condition (Orange)**. A High Condition is declared when there is a high risk of terrorist attacks. In addition to the protective measures taken in the previous threat conditions, County departments and agencies should consider the following general measures in addition to the agency-specific protective measures that they will develop and implement:

1. Coordinating necessary security efforts with Federal, State, and local law enforcement agencies, the Indiana National Guard, or other appropriate armed forces organizations;

2. Taking additional precautions at public events and possibly considering alternative venues or even cancellation;

3. Preparing to execute contingency procedures, such as moving to an alternate site or dispersing their workforce; and

4. Restricting threatened facility access to essential personnel only.

E. **Severe Condition (Red)**. A Severe Condition reflects a severe risk of terrorist attacks. Under most circumstances, the protective measures for a Severe Condition are not intended to be sustained for substantial periods. In addition to the protective measures in the previous threat conditions, County departments and agencies also should consider the following general measures in addition to the agency-specific protective measures that they will develop and implement:

1. Increasing or redirecting personnel to address critical emergency needs;

2. Assigning emergency response personnel and pre-positioning and mobilizing specially trained teams or resources;

3. Monitoring, redirecting, or constraining transportation systems; and
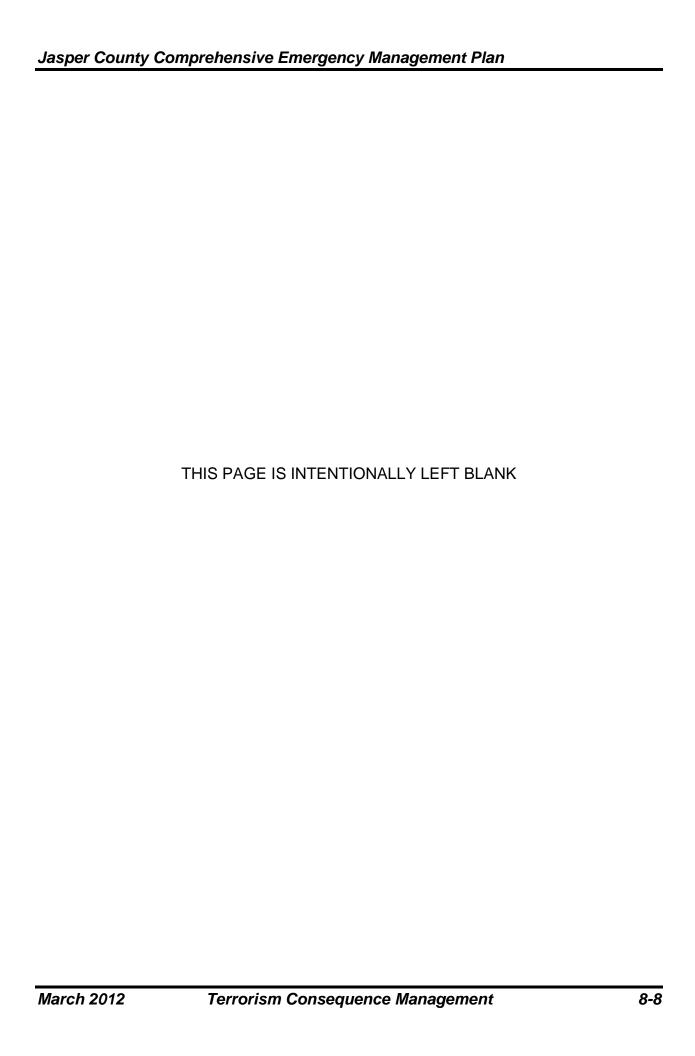
4. Closing public and government facilities.

Operations Section

The Operations Section consists of the Public Information, Communications and Warning, Information and Planning, and Resource Support Emergency Support Functions. These emergency support functions directly coordinate the Emergency Operations Center and support requests from other emergency support functions.
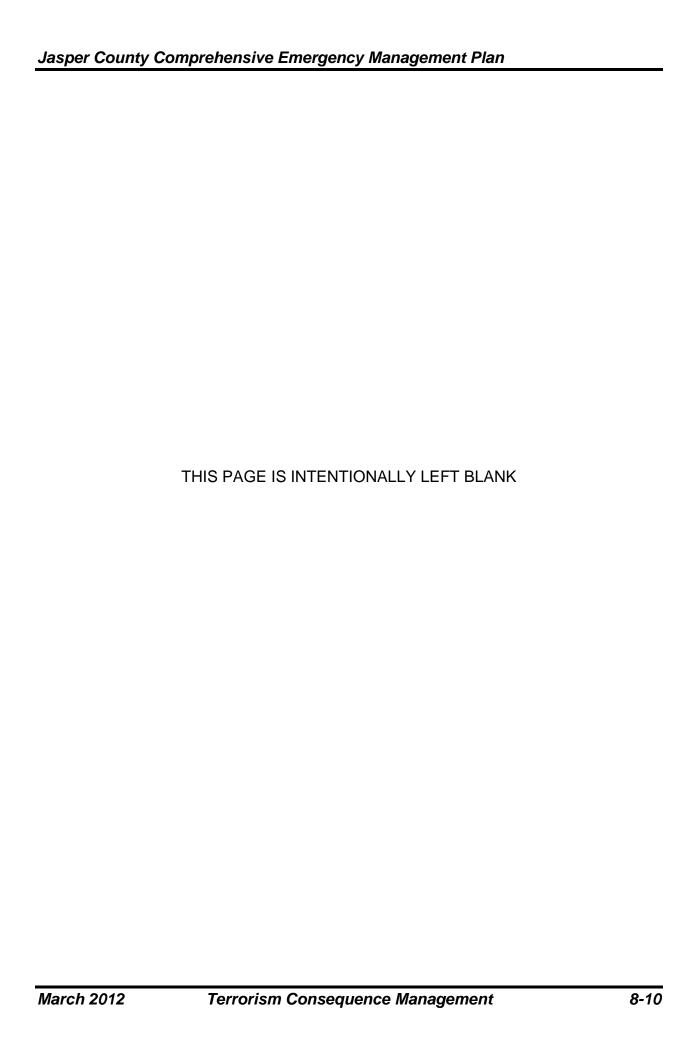
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Public Information

√	Mitigation Task	Resource
1	Identify critical media facilities that are vulnerable to terrorist attack, evaluate that vulnerability, and determine what actions could be taken to prevent or reduce that vulnerability.	All Support Agencies

√	Preparedness Task	Resource
1	Develop an accurate, up-to-date resource list of terrorism subject matter experts, including chemical, biological, and radiological experts.	Jasper County Hospital Public Information Officer, Keener Township Fire and Ambulance Public Information Officer, Southern Jasper County Fire and Ambulance Public Information Officer, Rennselaer-Marion Township Volunteer Fire Department Public Information Officer, Wheatfield Fire and Ambulance Public Information Officer, and Steinke Ambulance Service Public Information Officer

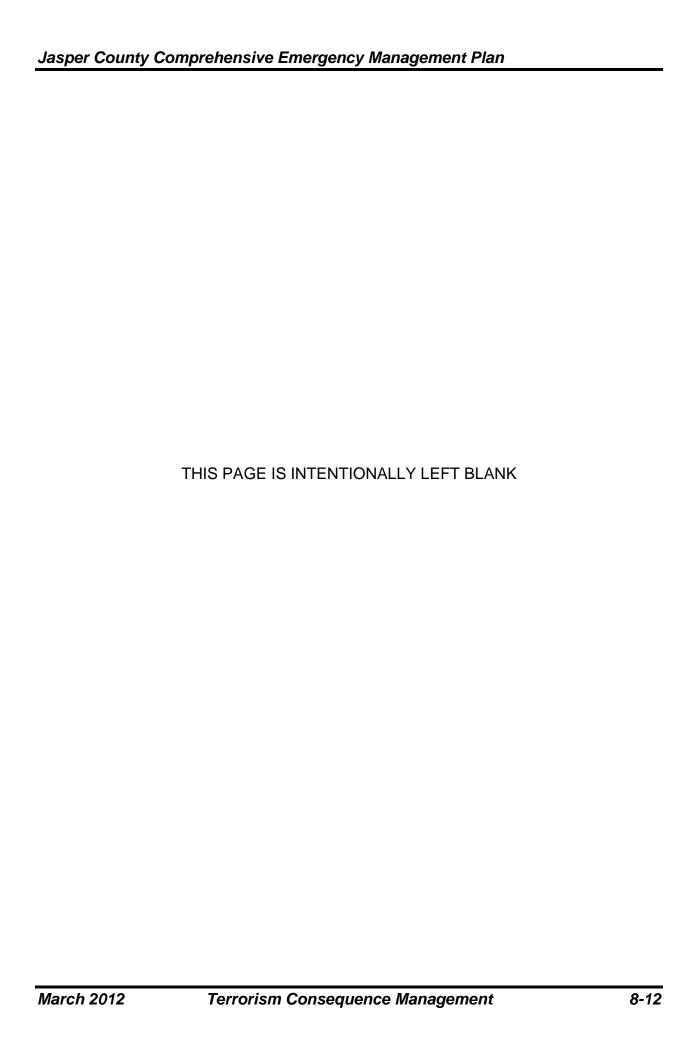| √	Response Task	Resource
	For chemical attack:	
1	Obtain chemical agent information from the Hazardous Materials Emergency Support Function including agent properties, effects, and public impact.	Rennselaer-Marion Township Volunteer Fire Department Public Information Officer
	For biological attack:	
2	Obtain biological agent information from the Health and Medical Emergency Support Function including agent properties, effects, and public impact.	Jasper County Hospital Public Information Officer

√	Recovery Task	Resource
	No additional tasks.	

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Communications and Warning

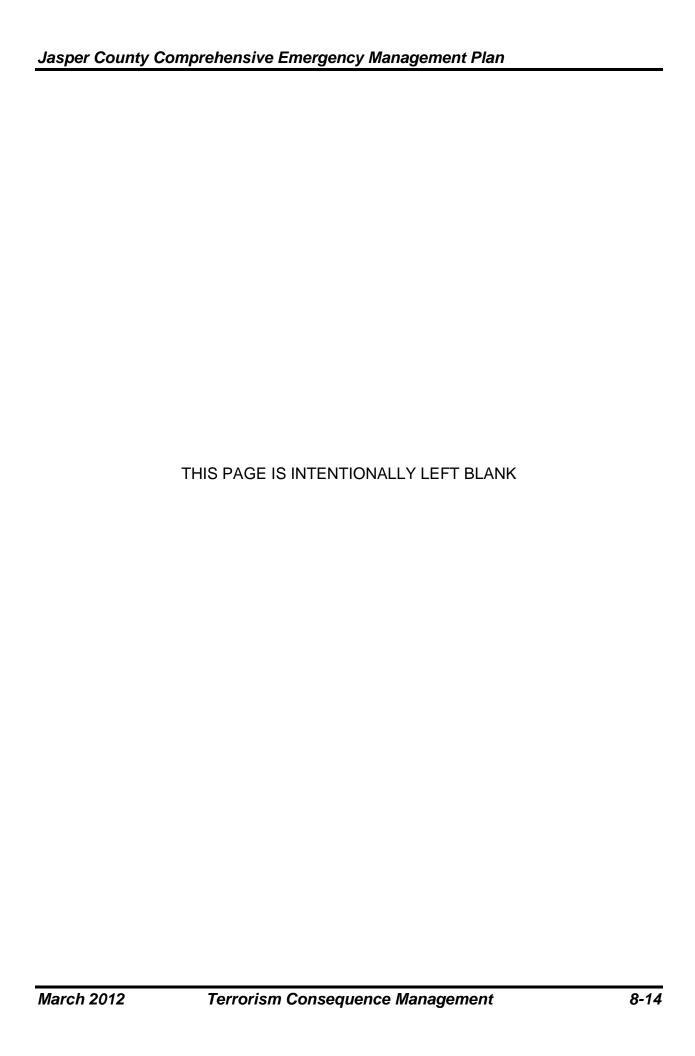| √	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Develop and conduct terrorism awareness, training, and exercise programs for personnel performing duties under the Communications and Warning Emergency Support Function, including training on communications record keeping.	Jasper County Sheriff's Department and Jasper County 9-1-1 Communications Center
2	Develop and maintain a warning/notification system to be used to expeditiously contact personnel with vital responsibilities during such an event.	Jasper County Sheriff's Department
√	**Response Task**	**Resource**
1	If a credible threat is confirmed, make notifications to County agencies with responsibilities under applicable emergency support functions.	Jasper County Sheriff's Department
√	**Recovery Task**	**Resource**
1	Ensure that the Communications and Warning Emergency Support Function agencies' personnel and/or equipment have been decontaminated, if applicable.	All Support Agencies

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Information and Planning

√	Mitigation Task	Resource
	No additional tasks.	
√	Preparedness Task	Resource
	No additional tasks.	
√	Response Task	Resource
	No additional tasks.	
√	Recovery Task	Resource
	No additional tasks.	

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Resource Support

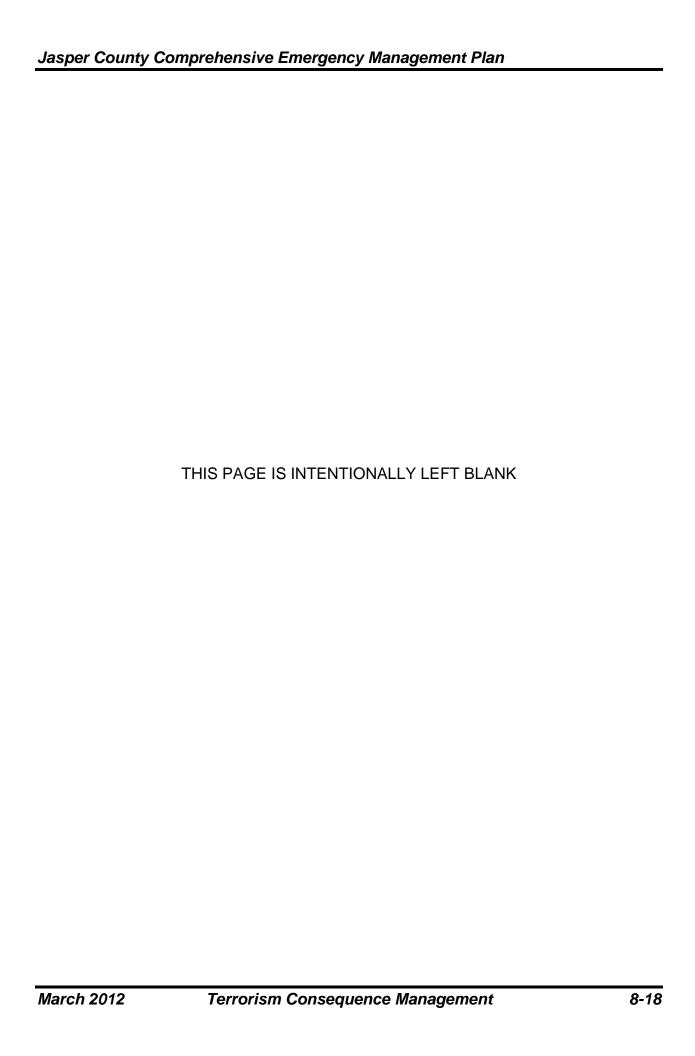| √	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
	No additional tasks.	
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Emergency Services Section

The Emergency Services Section consists of the Firefighting, Health and Medical, Search and Rescue, Hazardous Materials, and Law Enforcement Emergency Support Functions. These emergency support functions directly support the first responders and coordinate their needs with other emergency support functions.

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Firefighting

√	Mitigation Task	Resource
1	Identify specific Critical Incident Stress Debriefing Teams.	All Support Agencies
	For chemical attack:	
2	Identify decontamination efforts to support area hospital facilities.	All Support Agencies
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
1	Cooperate with Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms, and Explosives, jurisdictional law enforcement, and Jasper County Sheriff's Department in conducting investigations.	All Support Agencies
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Health and Medical

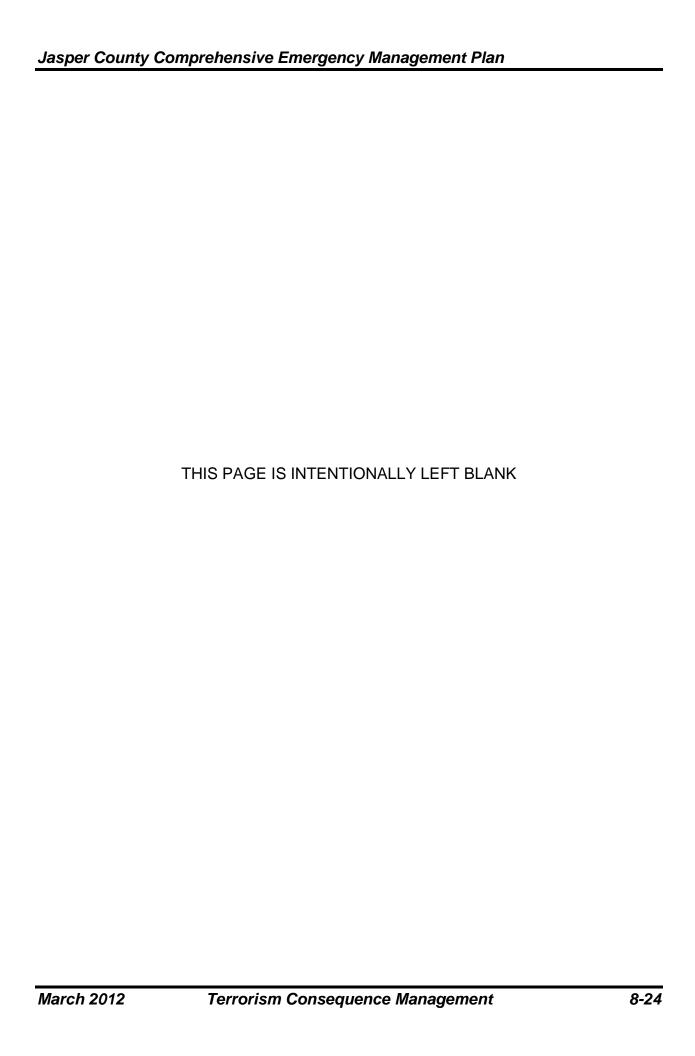| √	Mitigation Task	Resource
1	Identify potential funding sources that are available to mitigate acts of terrorism.	All Support Agencies
2	Identify sections in standard operating procedures and other plans and procedures where terrorism needs to be addressed.	All Support Agencies
3	Identify early warning indicators that would be used in developing a medical surveillance system.	Jasper County Hospital and Jasper County Health Department
4	Identify procedures for accepting, storing, and distributing the Strategic National Stockpile.	All Support Agencies
	For chemical attack:	
5	Identify resources for hospital-based decontamination capabilities.	Jasper County Hospital
	For biological attack:	
6	Identify local private vendors that can provide items that will be in high demand during public health emergencies.	All Support Agencies
7	Identify procedures for providing security for medications, vaccines, and other prophylaxis measures as they are transported into affected areas.	Jasper County Health Department
8	Identify procedures for transport of samples to laboratories for analysis.	Jasper County Health Department
√	Preparedness Task	Resource
	For chemical attack:	
1	Develop and maintain a listing of Agency for Toxic Substances and Disease Registry recognized chemical agents and of other agencies where monitoring equipment might be available.	Jasper County Health Department
	For biological attack:	
2	Establish and maintain a list of possible biological agents, including their properties, effects, weaponization characteristics, and prophylaxis and treatment methods.	All Support Agencies

√	Preparedness Task	Resource
	For biological attack:	
3	Develop the Strategic National Stockpile Management Plan for the County, including assembly, sorting, packaging, distribution, and position regionally.	All Support Agencies
4	Develop emergency contracts with local private vendors for items that will be in high demand during a public health emergency.	All Support Agencies
5	Develop and implement a medical surveillance system, using the early warning indicators, for early detection and monitoring of a bioterrorism attack and its proliferation.	All Support Agencies
6	Develop and implement a reporting system for updating response, medical, and public health officials of increases identified by surveillance system.	All Support Agencies
7	Develop a County Mass Prophylaxis Plan that addresses medication dissemination; injury and illness; triage and treatment; and patient tracking for a very large number of victims.	All Support Agencies
8	Coordinate with the Information and Planning Emergency Support Function to develop and use a system for tracking victims' locations, recovery status, and witness interview statements.	Jasper County Hospital and Jasper County Health Department
√	**Response Task**	**Resource**
1	Develop fact sheets on biological agents.	Jasper County Health Department
2	Implement procedures for the transport of samples to laboratories for analysis.	All Support Agencies
3	Coordinate with the Information and Planning Emergency Support Function to implement the system for tracking victims' location, recovery status, and witness interview statements, as needed.	Jasper County Hospital and Jasper County Health Department
	For chemical attack:	
4	Provide technical information to hospitals, clinics, medical practices, first responders, and investigators regarding chemical agent properties and effects.	Jasper County Health Department

√	Response Task	Resource
	For chemical attack:	
5	Coordinate with the Hazardous Materials and Public Information Emergency Support Functions to develop public information releases detailing the properties and effects of the specific chemical agent(s) used during the attack, as it pertains to public safety, site re-entry, and site re-habitation.	Jasper County Health Department
	For biological attack:	
6	Serve as a primary source of information regarding medical and public health issues during an incident.	All Support Agencies
7	Monitor the medical surveillance system in order to track the attack and its proliferation.	All Support Agencies
8	Implement a reporting system for updating response, medical, and public health officials of increases identified by the surveillance system.	Jasper County Hospital and Jasper County Health Department
9	Request/activate the Indiana Funeral Directors and Coroners Disaster Team, as needed.	Jasper County Health Department and Jasper County Coroner's Office
10	Implement the County Mass Prophylaxis Plan.	All Support Agencies
11	Provide technical information to first responders and investigators regarding biological agent properties and effects.	Jasper County Health Department
12	Coordinate with the Hazardous Materials and Public Information Emergency Support Functions to disseminate public information releases detailing the properties and effects of the specific biological agent(s) used during the attack, as it pertains to public safety, site re-entry, and site re-habitation.	Jasper County Health Department
13	Begin epidemiological investigation, including providing investigators when necessary.	Jasper County Health Department
14	Identify diseases and advise on prophylaxis.	Jasper County Hospital and Jasper County Health Department
15	Coordinate with Law Enforcement Emergency Support Function on joint epidemiological/criminal investigation.	Jasper County Health Department

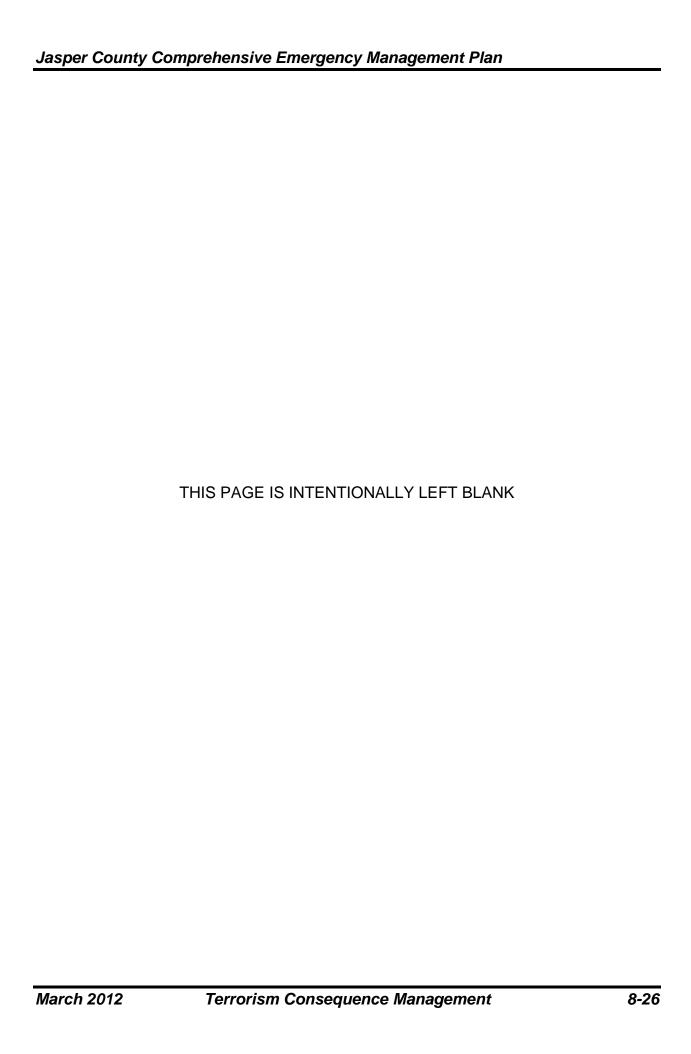| √	Recovery Task	Resource
	For chemical attack:	
16	Provide guidance on long-term medical care and monitoring according to Agency for Toxic Substances and Disease Registry recommendations.	Jasper County Health Department
	For biological attack:	
	Complete tasks listed under chemical attack.	
17	Continue epidemiological investigation, if necessary.	Jasper County Health Department
18	Continue the joint epidemiological/criminal investigation with the Law Enforcement Emergency Support Function, if necessary.	Jasper County Health Department
19	Continue to monitor the medical surveillance system.	All Support Agencies

Search and Rescue

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
	For chemical attack:	
1	Coordinate with the Hazardous Materials Emergency Support Function on search and rescue personnel and animal safety with regard to chemical agents.	All Support Agencies
	For biological attack:	
2	Coordinate with the Health and Medical Emergency Support Function on search and rescue personnel and animal safety with regard to biological agents.	All Support Agencies
√	**Recovery Task**	**Resource**
1	Coordinate with the Law Enforcement Emergency Support Function on search and rescue personnel and animal safety with regard to potential evidence recovery, collection, and chain of custody.	All Support Agencies

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Hazardous Materials

√	Mitigation Task	Resource
1	Identify equipment and personnel shortfalls to effectively respond to a terrorist incident in support of local operations.	All Support Agencies
√	**Preparedness Task**	**Resource**
1	Coordinate with the Firefighting, Search and Rescue, and Law Enforcement Emergency Support Functions to develop terrorism-specific procedures to be used by firefighters and search and rescue personnel during response and recovery efforts.	All Support Agencies
	For chemical attack:	
2	Develop fact sheets on chemical agents.	Rensselaer Volunteer Fire Department
	For biological attack:	
3	Coordinate with the Health and Medical Emergency Support Function to develop safety procedures for first responders, including the need for and proper use of specialized personal protective equipment and information concerning contact with the ill, deceased, and other civilians.	All Support Agencies
√	**Response Task**	**Resource**
1	Serve as the primary source of information on hazardous materials, including chemical agents, to local authorities and other emergency support functions.	Rensselaer Volunteer Fire Department
	For chemical attack:	
2	Support other emergency support functions and local authorities with technical information, equipment, and expertise regarding chemical agents, their properties, and their effects, as needed.	All Support Agencies
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Law Enforcement

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Provide guidance on State and Federal regulations regarding terrorism.	Jasper County Sheriff's Department
√	**Response Task**	**Resource**
	For credible threat:	
1	Coordinate a target vulnerability assessment within the suspected area(s).	Jasper County Sheriff's Department
2	Notify and coordinate with applicable emergency support functions.	All Support Agencies
3	Notify Indiana Terrorism Task Force.	Jasper County Emergency Management Agency
	For actual incident:	
	Complete tasks listed under credible threat.	
4	Ensure that standard operating procedures for bomb threats and explosions, crime scene operations, and special event security are followed.	All Support Agencies
5	Coordinate the requirements for technical equipment, expertise, and specialized assistance.	Jasper County Sheriff's Department
6	Upon notification of or receipt of information relevant to a credible threat, contact emergency response agencies.	Jasper County Sheriff's Department
	For chemical attack:	
7	Request hazard-specific information from the Hazardous Materials Emergency Support Function.	All Support Agencies
8	Coordinate with the Resource Support Emergency Support Function to obtain additional personal protective equipment, as needed.	Jasper County Sheriff's Department

√	Response Task	Resource
	For biological attack:	
9	Request information regarding biological hazards from the Health and Medical Emergency Support Function.	All Support Agencies
10	Coordinate with the Health and Medical Emergency Support Function on assessment of personal protective equipment and universal precautions needs.	All Support Agencies
11	Coordinate all efforts regarding quarantine and re-entry.	Jasper County Sheriff's Department
√	Recovery Task	Resource
	No additional tasks.	

Human Support Section

The Human Support Section consists of the Shelter and Mass Care, Food and Water, Evacuation, Animal Health Emergencies, and Donations and Volunteer Management Emergency Support Functions. These emergency support functions directly support those agencies giving aid to victims of disasters and emergencies.

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Shelter and Mass Care

√	**Mitigation Task**	**Resource**
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Coordinate with the Transportation Emergency Support Function to develop procedures for receiving victims and supplies to shelters and mass care facilities.	American Red Cross/NW Ind. Chapter
2	Develop and maintain procedures for providing crisis counseling to victims, emergency workers, and family members.	American Red Cross/NW Ind. Chapter
	For chemical attack:	
3	Educate shelter volunteers about chemical dangers.	Jasper County Emergency Management Agency
	For biological attack:	
4	Educate shelter volunteers about biological dangers.	Jasper County Emergency Management Agency
√	**Response Task**	**Resource**
1	Coordinate with applicable emergency support functions on location, requirements, setup, staffing, maintenance, and security for shelters and mass care facilities.	American Red Cross/NW Ind. Chapter
2	Coordinate with the Transportation and Evacuation Emergency Support Functions to implement procedures for receiving victims and supplies to shelters and mass care facilities.	American Red Cross/NW Ind. Chapter
3	Coordinate with the Resource Support and Health and Medical Emergency Support Functions on medical and pharmaceutical needs in shelters and mass care facilities.	American Red Cross/NW Ind. Chapter
	For chemical attack:	
4	Refer to the Hazardous Materials Emergency Support Function for guidelines on incidents involving chemical agents.	All Support Agencies

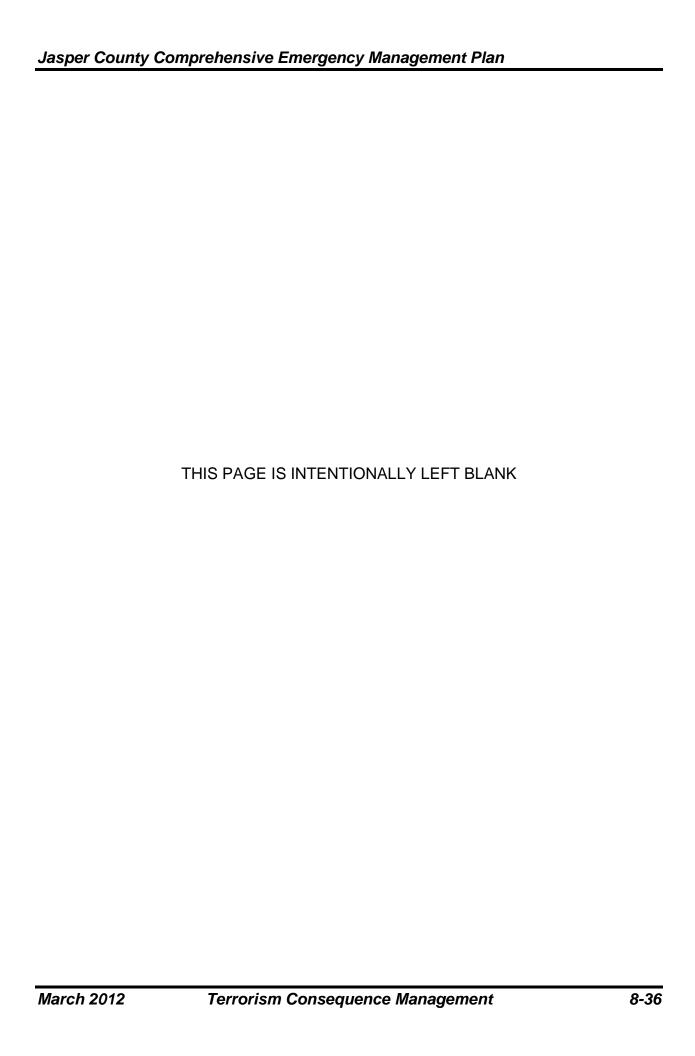| √	Response Task	Resource
	For biological attack:	
5	Refer to the Health and Medical Emergency Support Function for guidelines on incidents involving biological agents.	All Support Agencies
√	**Recovery Task**	**Resource**
	No additional tasks.	

Food and Water

√	Mitigation Task	Resource
1	Identify private sector organizations that could provide resources, supplies, and/or manpower in the event of an act of terrorism.	All Support Agencies

√	Preparedness Task	Resource
1	Execute agreements with private sector organizations that could provide resources, supplies, and/or manpower in the event of an act of terrorism.	All Support Agencies
2	Develop and maintain procedures for providing crisis counseling to victims, emergency workers, and family members.	American Red Cross/NW Ind. Chapter
3	Develop plans and procedures necessary for assuring the safety of foodstuffs and drinking water.	All Support Agencies
	For chemical attack:	
4	Educate the Food and Water Emergency Support Function personnel/volunteers about chemical dangers.	Jasper County Emergency Management Agency
	For biological attack:	
5	Educate the Food and Water Emergency Support Function personnel/volunteers about biological dangers.	Jasper County Emergency Management Agency

√	Response Task	Resource
1	Implement plans and procedures necessary for assuring the safety of foodstuffs and drinking water.	All Support Agencies
	For chemical attack:	
2	Coordinate with the Hazardous Materials Emergency Support Function for guidelines on incidents involving chemical agents.	All Support Agencies
	For biological attack:	
3	Coordinate with Health and Medical Emergency Support Function for guidelines on incidents involving biological agents.	All Support Agencies

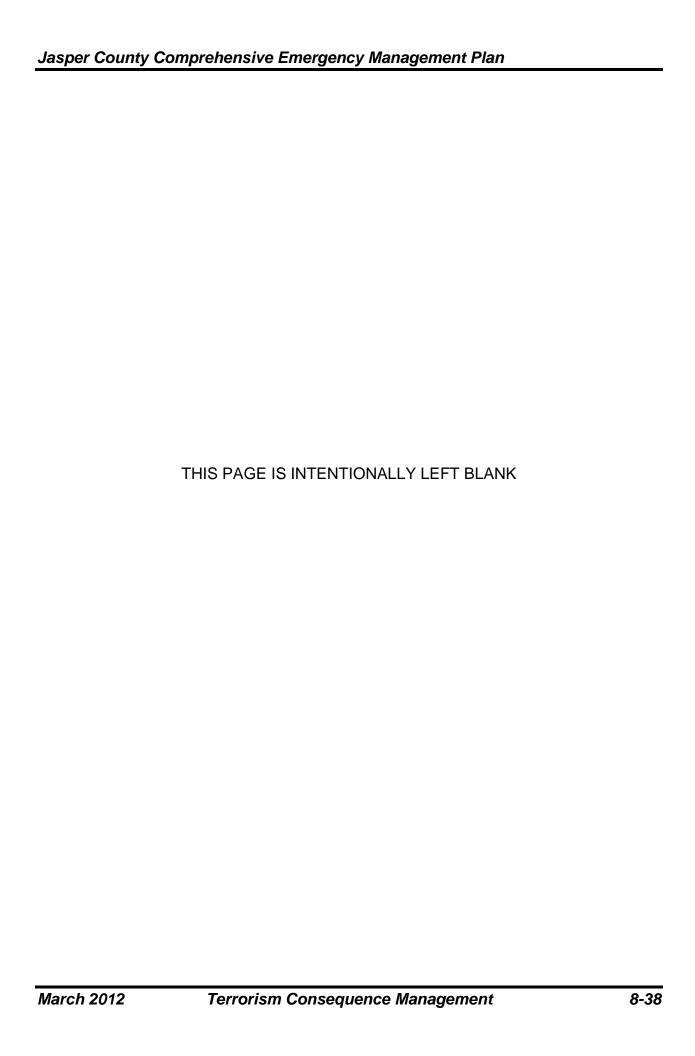| √	Recovery Task	Resource
	No additional tasks.	

Evacuation

√	Mitigation Task	Resource
1	Develop and conduct training and exercise programs for Evacuation Emergency Support Function personnel on evacuation issues resulting from a bomb threat, locating a device, or the detonation of a device.	Jasper County Sheriff's Department
2	Develop and maintain evacuation procedures that address protection from secondary devices.	All Support Agencies
3	Plan for supporting the evacuation of contaminated injured victims from incident site to hospitals.	All Support Agencies
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
1	Cooperate with the Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms, and Explosives, jurisdictional law enforcement, and the Jasper County Sheriff's Department in performing an investigation.	All Support Agencies
2	Request additional resources for the transportation of victims, as needed.	Jasper County Sheriff's Department
√	**Recovery Task**	**Resource**
1	Coordinate with the Public Information Emergency Support Function to determine a public information strategy for assuring the public that evacuated areas are safe for re-entry.	American Red Cross/NW Ind. Chapter

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Animal Health Emergencies

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Educate the Animal Health Emergencies Emergency Support Function personnel on the hazards associated with conventional weapons used in an act of terrorism.	Jasper County Purdue Extension and Jasper County Animal Control
	For chemical attack:	
2	Educate the Animal Health Emergencies Emergency Support Function personnel on chemical hazards from an act of terrorism.	Jasper County Purdue Extension and Jasper County Animal Control
	For biological attack:	
3	Educate the Animal Health Emergencies Emergency Support Function personnel on biological hazards from an act of terrorism.	Jasper County Purdue Extension and Jasper County Animal Control
√	**Response Task**	**Resource**
	No additional tasks.	
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Donations and Volunteer Management

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
	No additional tasks.	
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Infrastructure Support Section

The Infrastructure Support Section consists of the Transportation, Public Works and Engineering, Energy, and Damage Assessment Emergency Support Functions. These emergency support functions directly support those agencies dealing with infrastructure critical to supporting the needs of Jasper County and its citizens.
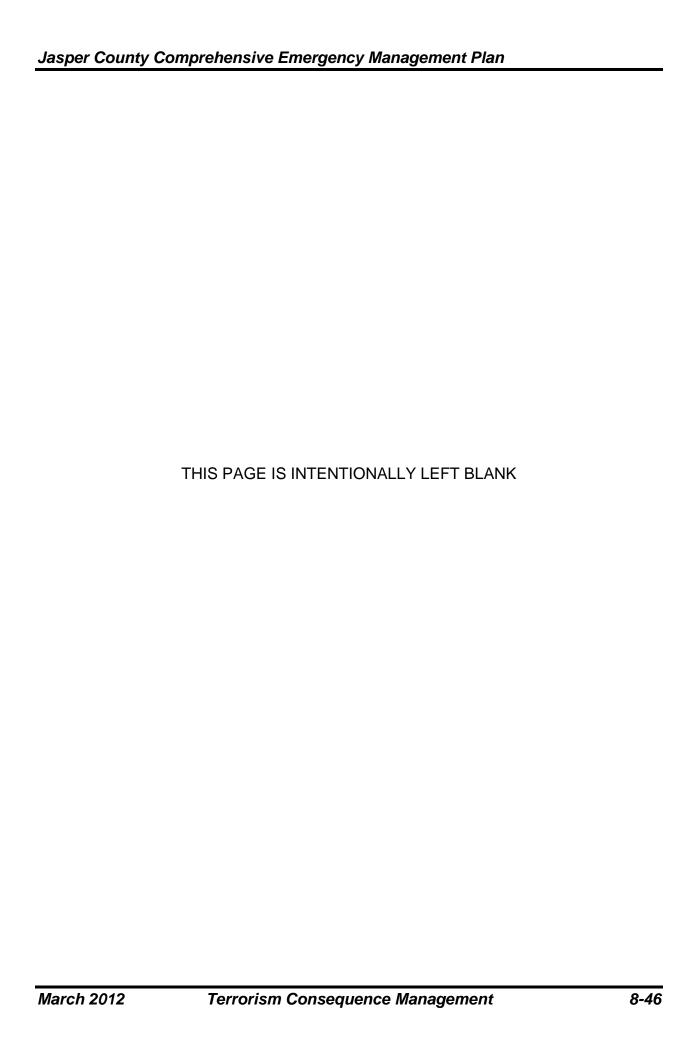
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Transportation

√	Mitigation Task	Resource
	For chemical attack:	
1	Identify personnel needing awareness training on chemical attack using explosives as dispersal method.	All Support Agencies
2	Identify needed decontamination resources for vehicles and equipment.	All Support Agencies
3	Identify transportation resources suitable for this type of event.	All Support Agencies
	For biological attack:	
4	Identify transportation resources suitable for this type of event.	All Support Agencies
5	Identify additional transportation resources for deceased.	Jasper County Highway Department and Jasper County Coroner's Office
√	Preparedness Task	Resource
1	Develop and maintain a list of resources for transportation.	All Support Agencies
	For chemical attack:	
2	Plan for the decontamination of exposed or contaminated transport vehicles, as needed.	All Support Agencies
3	Develop and maintain lists of additional decontamination resources for vehicles and equipment.	All Support Agencies
	For biological attack:	
4	Develop and maintain a list of additional transportation resources for deceased victims.	Jasper County Highway Department and Jasper County Coroner's Office
5	Coordinate with the Resource Support and Health and Medical Emergency Support Functions to develop procedures for providing security for medications, vaccines, and other prophylactic measures as they are transported into affected areas.	Jasper County Emergency Management Agency
6	Plan and map transportation routes for supplies coming into affected and quarantined areas.	Jasper County Highway Department

√	Preparedness Task	Resource
	For biological attack:	
7	Coordinate with the Law Enforcement Emergency Support Function to develop procedures for enforcement of curfew or quarantine areas.	Jasper County Highway Department and Jasper County Emergency Management Agency
√	**Response Task**	**Resource**
1	Refer to Bomb Procedures.	All Support Agencies
2	Request additional resources for the transportation of victims, as needed.	Local School Corporations
	For chemical attack:	
3	Decontaminate exposed or contaminated transport vehicles.	All Support Agencies
4	Request additional decontamination resources, as needed.	Jasper County Highway Department
	For biological attack:	
5	Coordinate and prioritize requests for additional emergency medical services transportation resources, as needed.	Jasper County Emergency Management Agency
6	Coordinate and prioritize requests for additional transportation resources for deceased.	Jasper County Emergency Management Agency
7	Coordinate with the Law Enforcement Emergency Support Function to provide security for medications, vaccines, and other prophylaxis measures as they are transported into affected areas.	Jasper County Emergency Management Agency
√	**Recovery Task**	**Resource**
1	Coordinate with the Law Enforcement Emergency Support Function to determine if response vehicles, their contents, or other equipment will be considered evidence, and therefore must be processed.	Jasper County Highway Department

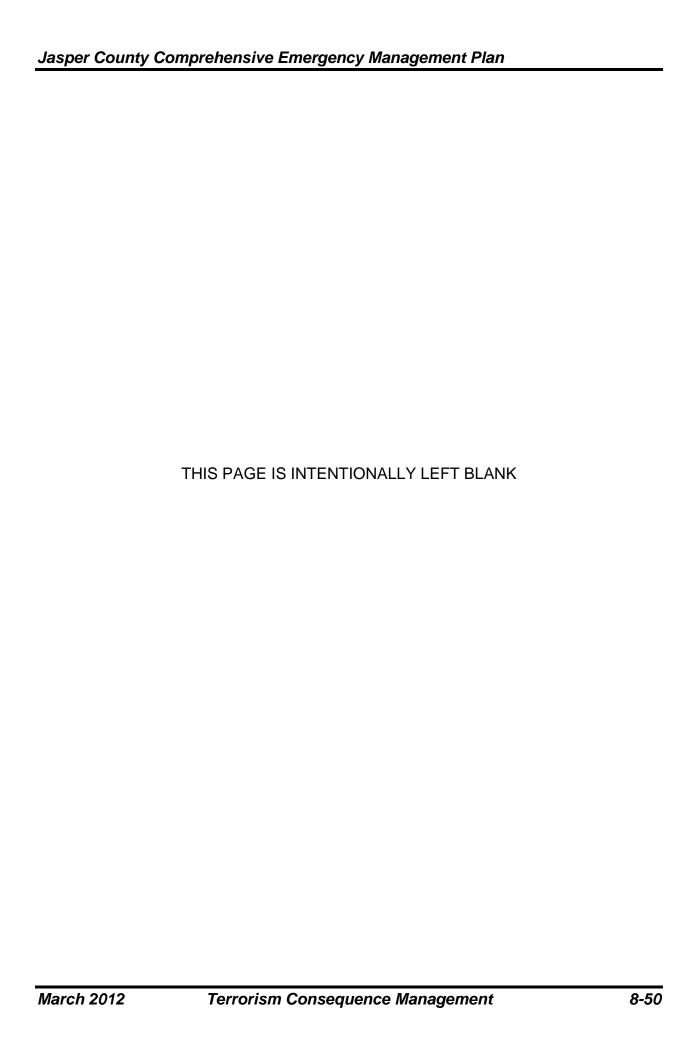| √	Recovery Task	Resource
2	Coordinate with the Public Information Emergency Support Function to determine the public information strategy for assuring the public that transportation resources are safe for use.	Jasper County Emergency Management Agency and Jasper County Highway Department
3	Decontaminate response vehicles and equipment, as needed.	All Support Agencies

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Public Works and Engineering

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Develop and conduct terrorism awareness, training, and exercise programs for personnel performing public works and engineering duties under the Public Works and Engineering Emergency Support Function, including training on record keeping.	Jasper County Highway Department and Jasper County Emergency Management Agency
√	**Response Task**	**Resource**
	For credible threat:	
1	Notify facilities manager of suspected target(s), if a County facility, obtain architectural plans, if available, and explain the situation.	Jasper County Emergency Management Agency and Jasper County Highway Department
	For actual incident:	
	Complete tasks listed under credible threat.	
2	Perform site inspection of remaining structural integrity as it pertains to safety of search, rescue, and recovery operations.	All Support Agencies
	For chemical attack:	
3	Decontaminate affected areas of incident site, as necessary.	All Support Agencies
4	Coordinate with the Law Enforcement Emergency Support Function to determine the extent of evidence preservation and collection (i.e., contaminated air filters, pipes, ducts, water filters, etc.).	All Support Agencies
5	Coordinate with hazardous materials team(s) to identify and control run off hazards at incident site during and after decontamination is performed.	All Support Agencies

√	Response Task	Resource
	For biological attack:	
	Complete tasks listed under chemical attack.	
6	Contact the Health and Medical Emergency Support Function for guidance and recommendations, as needed.	All Support Agencies
√	**Recovery Task**	**Resource**
	No additional tasks.	

** Recommendation: The Public Works and Engineering Emergency Support Function should develop within its standard operating procedures a priority list for road and debris clearance, with reference to emergency and health care facilities, airports, interstate's, State highways, etc., or delegate to a particular position the power to develop a disaster-specific priority list.

Energy

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
1	Process applications of entities requesting critical infrastructure status for priority restoration in the event of an emergency.	All Support Agencies
2	Develop an energy service monitoring system to facilitate the early detection of a significant disruption of energy service (a loss of 10% service or loss of power to 1,000 or more customers).	All Support Agencies
3	Develop procedures for energy providers to contact Jasper County Emergency Management Agency if a significant energy service disruption occurs (a loss of 10% service or loss of power to 1,000 or more customers).	All Support Agencies
√	**Response Task**	**Resource**
1	If energy production or distribution facilities are attacked, decontaminate facilities and personnel, as necessary.	All Support Agencies
√	**Recovery Task**	**Resource**
	No additional tasks.	

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Damage Assessment

√	Mitigation Task	Resource
	No additional tasks.	
√	**Preparedness Task**	**Resource**
	No additional tasks.	
√	**Response Task**	**Resource**
	No additional tasks.	
√	**Recovery Task**	**Resource**
	No additional tasks.	

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